



Carine Senior High School Board
Minutes of Meeting
Held on 18 March 2026
At Carine Senior High School – 51 Everingham Street CARINE WA 6020

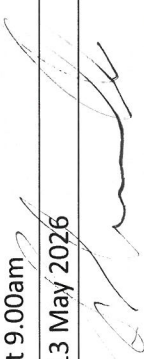
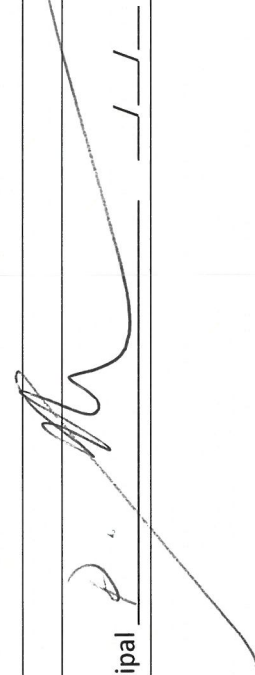
PRESENT & APOLOGIES									
STAFF (5) Inc. Principal		Term	A	PARENT (4)	Term	A	COMMUNITY (2)	Term	A
Damian Shuttleworth (P)			Y	Sean Somerville (Chair)	(02/26 Chair) (12/26 Parent)	Y	Conrad Liveris	(12/26)	Y
Daniel Aleksovski		(11/26)	Y	Ryan Dhillon	(12/26)	Y	Adrian Armstrong	(11/26)	N
Tina Magatelli		(11/26)	Y	Sarah Cliff	(12/26)	N			
John Hackett		(11/26)	N	Sarah Malu	(12/26)	Y			
Kerri Sutcliffe		(11/26)	Y						
Matt Scanlon (Guest)			Y						
MINUTES PREPARED Kushla Burfield									
ACKNOWLEDGEMENT TO COUNTRY Acknowledgement recited by Kerri Sutcliffe.									
QUORUM Quorum present <i>Terms of Reference: 10.1 To constitute a quorum 7 out of 13 members must be present with at least 4 being non-school staff.</i>									
START TIME 8.03am									
MATTERS ARISING Sign Term 4 2025 minutes adopted by the board as correct and signed by the Chairperson and Principal. - Nomination of Board Chair, volunteer for 12 months – Sean Somerville. Endorsed by the Board https://ikon.education.wa.edu.au/-/support-a-school-council-or-board - (Starting the year checklist) - School ball added to calendar - Sandakan rescheduled for Friday 15th of May. Board invitation to follow. - Clarification provided that students may wear track pants in Physical Education without penalty.									
PRINCIPAL'S REPORT	- Applecross SHS - Damian went to Applecross SHS for 3 weeks to fill in as Principal. A strong professional collaboration established with Executive staff visiting to share portfolios. - Update on student numbers, staffing, year 12 results. - Table the 'School Employment Structure' (organisational chart). - Student enrolment confirmed at approximately 2670 students, with projected growth next year. 2026 School Focus - Infrastructure capacity noted; future builds may be required. - School focus areas: manners, respect, inclusivity, and consistency. - Introduction of new school-branded skort. Transition ongoing due to stock availability. - Data comparison Semester 2 previous year to past 2 years re attendance and suspension data (attended by Matt Scanlon) - Suspension Data - Increased from 4.4%(2024) to 5.3% (2025). Main cause: classroom behaviour/code of conduct.								

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	Vaping incidents remain low. ii) Attendance Statewide rates have not recovered to pre-covid range 86.1% overall attendance (2025). 47.6% of students attending 90% or greater. Targeted improvement plan for 2026 to reward students who are close to 90% attendance rate. 5. Circular Resolution for the Annual Report i) Due end of Term – will send as circular resolution or hold it over to the next board meeting 6. Business Plan draft i) Will be distributed to the Board for review 7. Sign off for Parent/Teacher nights i) Statewide change of not needing board approval but will inform the board of the arrangements ii) Acknowledgement that the EBA now reflects two teaching days for reporting to parents – A structure Carine SHS has had for many years. 8. PPR Feedback i) will produce copy of Damian's PPR feedback in the next Board Pack ii) Damian's actions are to support other schools, links to his work at Applecross SHS 9. eRideables – Board endorsed policy and update i) Policy implemented successfully. ii) Discussion occurred regarding potential expansion of the policy for risks reported outside school hours. Damian highlighted our behaviour policies cover this. 10. Update on Senior School Uniform i) Has been ordered and is expected to be released for Semester 2. Will let Senior School know its not mandatory
PREFECTS' REPORT	1. Introductions 2. Whole School Assembly 3. Colours Assembly 4. International Women's Day Breakfast i) Kerri commended Rami & Kiera for networking amazingly 5. Principal's Briefing i) Positive feedback received from external Principals 6. School Ball i) Prefects were grateful for the venue of Optus Stadium ii) 93 outside partners – interview process was helpful iii) Discussions around whether the date of the school ball worked well iv) Sarah Malu commended outside ball partner process



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FINANCE REPORT	1. 2025 One Line Budget Statement 2. Cash Budget 2026 3. Collection rate i) 2025 collection rate: 91.4% (record high). The Board acknowledged the strong collection rate and commended the Finance team. The Board Noted
GENERAL BUSINESS	Term 4 Board date updated to 4 November – Endorsed by the Board Uniform policy changes – Endorsed by the Board
MEETING CLOSED	Meeting closed at 9.00am
NEXT MEETING	Term 2: Week 4 13 May 2026
MINUTES SIGNED	Chairperson <u></u> 12/08/2026 Principal <u></u>
2026 PROPOSED MEETING DATES	Term 1: Week 7 18 March 2026 Term 2: Week 4 13 May 2026 Term 3: Week 4 12 August 2026 Term 4: Week 4 4 November 2026
KEY	Action items for next meeting, these items are to be added to "Matters Arising" in the next Board Agenda. Items Endorsed by The School Board, these items are to be kept on a "Board Endorsement Register".