



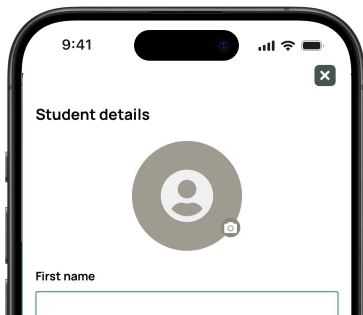
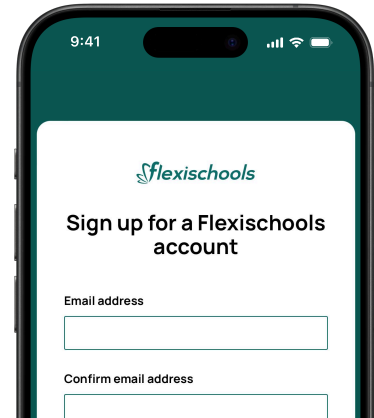
Scan the QR code to download the app

Our school is online with Flexischools

Step 1

Register with Flexischools

- 1 Download the Flexischools app and click **"Sign Up."**
- 2 Enter your email to **create an account.**
- 3 Go to your inbox and click the link to **verify your email.**
- 4 Follow the prompts to complete your registration.



Step 2

Enter your child's details

- 1 In the navigation bar, add your student(s) under **"Profile" > "Students" > "Add new."**
- 2 **Add your child's details** to the new student profile.

Step 3

Place an order

- 1 On the home page, click the **"Order food"** button.
- 2 **Select the student** you would like to order for. Choose a **service** and **order date.**
- 3 **Select the items you would like to order**
- 4 Click **"View order"** and select **"Checkout and pay"** to place your order.



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Adding your student card

You can also link your child's existing SmartRider card to your Flexischools account for over-the-counter purchases. Under Settings, enter your Student's 8 digit WA Student Number allocated to you by SCSA. This number can be located on your school report or school fee bill. This is NOT the Student Number listed on the SmartRider. **NOTE:** Funds must be added to your Flexischools account to make purchases with a SmartRider card.

Fees & Charges

Please note the following fees when using Flexischools:

- A **33c fee** applies to each online canteen order placed through the Flexischools app. This fee is added at the time of purchase.
- **No fee applies** when students make purchases over the counter using their student card.
- Additional **bank surcharges may apply** when paying by:
 - Credit card
 - Debit card
 - PayPal
- To **avoid extra charges**, parents/carers can top up their Flexischools wallet using **bank transfer (EFT)**. This option does not incur any bank fees.

All fees and charges are clearly displayed before you confirm your payment.