



**Carine Senior High School Board**  
**Minutes of Meeting**  
**Held on 19 November 2025**  
**At Carine Senior High School – 51 Everingham Street CARINE WA 6020**

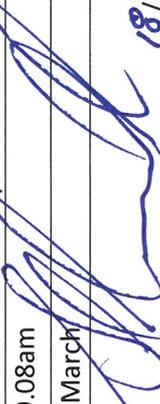
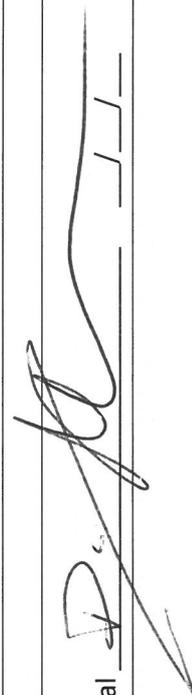
PRESENT & APOLOGIES											
STAFF (5) Inc. Principal	Term	A	PARENT (4)	Term	A	COMMUNITY (2)	Term	A	STUDENT PREFECTS (4)	Term	A
Damian Shuttleworth (P)		Y	Sean Somerville (Chair)	(02/26 Chair) (12/26 Parent)	Y	Conrad Liveris	(12/26)	Y	Lana Cleasby	(12/25)	Y
Daniel Aleksovski	(11/26)	Y	Ryan Dhillon	(12/26)	Y	Adrian Armstrong	(11/26)	N	Cody Quinn	(12/25)	N
Tina Magatelli	(11/26)	Y	Sarah Cliff	(12/26)	Y				Charlotte Dawe	(12/25)	Y
John Hackett	(11/26)	N	Sarah Malu	(12/26)	Y				Ethan Hassett	(12/25)	Y
Kerri Sutcliffe	(11/26)	Y									
<b>MINUTES PREPARED</b> Kushla Burfield											
<b>ACKNOWLEDGEMENT TO COUNTRY</b> Acknowledgement recited by Kerri Sutcliffe.											
<b>QUORUM</b> Quorum present <i>Terms of Reference: 10.1 To constitute a quorum 7 out of 13 members must be present with at least 4 being non-school staff.</i>											
<b>START TIME</b> 8.00am											
<b>MATTERS ARISING</b> 1. <b>Sign Term 3 minutes</b> <b>adopted by the board as correct and signed by the Chairperson and Principal.</b>											
<b>PREFECTS' REPORT</b> NA											
<b>PRINCIPAL'S REPORT</b> <ol style="list-style-type: none"> <li>1. Assemblies and behaviour expectations</li> <li>2. MegaLife Week</li> <li>3. Year 12 Final day &amp; assembly</li> <li>4. Graduation 2025 &amp; 2026 – <b>School Ball 14 March, confirmed on calendar. Optus.</b></li> <li>5. Year 7 Camp</li> <li>6. Board Endorsement for 2026 Parent Teacher dates  Letter to Regional can be prepared. Board aware that there is a program for work still available for students – <b>Board endorsed Thursday 30 April &amp; Tuesday 5 May</b></li> <li>7. Thankyou to Sean</li> <li>8. Proposed 2026 board meeting dates  Term 1: Week 7 18 March  Term 2: Week 4 13 May  Term 3: Week 4 12 August  Term 4: Week 6 18 November</li> <li>9. Business Plan update – still in draft will go to board for endorsement, hopefully before the end of the year</li> <li>10. Letter updates: E-scooter – letter sent to DG from Sean as further evidence. Policy statewide to not bring scooters to Carine SHS would be the best outcome</li> <li>11. Sandakan not rescheduled. Plans for 2026 is to move to May/June and possibly on a Friday</li> </ol>											



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	<p>12. Student number predictions for following year – possibly 2620, about 485 year 7s.</p> <p>13. Staffing update for following year will be fully staffed</p> <p>14. Year 12 predictions. – expecting 98% WACE</p> <p>15. DG Visit – Video from Jay Peckitt for World Teachers Day</p> <p>16. Uniform Survey Outcome – <b>Board endorsed</b> new Senior school top and skort</p> <p>17. Principal Professional Review and Public School Review – <b>Will include PPR feedback at next meeting</b></p>
<p><b>FINANCE REPORT</b></p>	<ol style="list-style-type: none"> <li>1. Collection rates             <ul style="list-style-type: none"> <li>2025 – 86.69%</li> <li>2024 – 79.73%</li> <li>2023 – 79.52%</li> </ul> </li> <li>2. Contributions &amp; Charges – Increases / Decreases – <b>Board endorsed</b></li> <li>3. Proposed optional education activities – <b>Board endorsed</b></li> <li>4. Voluntary approved requests &amp; other optional costs – <b>Board endorsed</b></li> <li>5. Permaapleat slight increase on uniform items – <b>Board endorsed</b></li> <li>6. Booklists - <b>Board endorsed</b></li> <li>7. Statement of Expectations – <b>adopted by the board as correct and signed by the Chairperson and Principal.</b></li> </ol>
<p><b>GENERAL BUSINESS</b></p>	<ol style="list-style-type: none"> <li>1. School Board Awards – <b>Board endorsed</b> awarding to all 4 Head Prefects. Certificate of Excellence \$100 per person. This year could not separate the level of commitment and the impact these students had on the Board. Decision to keep award name and wording the same.</li> </ol>
<p><b>MEETING CLOSED</b></p>	<p>Meeting closed at 9.08am</p>
<p><b>NEXT MEETING</b></p>	<p>Term 1: Week 7 18 March</p>
<p><b>MINUTES SIGNED</b></p>	<p>Chairperson  18/3/2026 Principal </p>
<p><b>2026 PROPOSED MEETING DATES</b></p>	<p>Term 1: Week 7 18 March          Term 2: Week 4 13 May          Term 3: Week 4 12 August          Term 4: Week 6 18 November – <b>Possible change of date to Week 4 4 November 2026</b></p>
<p><b>KEY</b></p>	<p><b>Action Items for next meeting, these items are to be added to "Matters Arising" in the next Board Agenda.</b>  <b>Items Endorsed by The School Board, these items are to be kept on a "Board Endorsement Register".</b></p>