



Carine Senior High School Board
Minutes of Meeting
Held on 21 May 2025 * 13 August 2025
At Carine Senior High School – 51 Everingham Street CARINE WA 6020

PRESENT & APOLOGIES									
STAFF (5) Inc. Principal	Term	A	PARENT (4)	Term	COMMUNITY (2)	Term	A	STUDENT PREFECTS (4)	Term
Damian Shuttleworth (P)		Y	Sean Somerville (Chair)	(02/26 Chair) (12/26 Parent)	Conrad Liveris	(12/26)	Y	Lana Cleasby	(12/25)
Daniel Aleksovski	(11/26)	Y	Ryan Dhillon	(12/26)	Adrian Armstrong	(11/26)	Y	Cody Quinn	(12/25)
Tina Magatelli	(11/26)	A	Sarah Cliff	(12/26)	Y			Charlotte Dawe	(12/25)
John Hackett	(11/26)	Y	Sarah Malu	(12/26)	Y			Ethan Hassett	(12/25)
Kerri Sutcliffe	(11/26)	Y							
Carleen Schoch	Guest	Y							
Trish Noack	Guest	Y							
MINUTES PREPARED Kushla Burfield									
ACKNOWLEDGEMENT TO COUNTRY	Acknowledgement recited by Kerri Sutcliffe.								
QUORUM	Quorum present Terms of Reference: 10.1 To constitute a quorum 7 out of 13 members must be present with at least 4 being non-school staff.								
START TIME	8.00am								
MATTERS ARISING	1. Sign Term 4 minutes adopted by the board as correct and signed by the Chairperson and Principal.								
PREFECTS' REPORT	1. Exam and EST preparation underway 2. Successful participation in Popstars event 3. Contribution to the World's Greatest Shave 4. Representation at the ANZAC Day Service and Kings Park Flag Laying 5. Attendance at the Year 12 School Ball								
PRINCIPAL'S REPORT	1. Annual Report: To be circulated via email for Board approval as a circular resolution. 2. Business Plan Update: a. Priorities endorsed in Term 1. b. Wordsmith Committee formalised and strategies presented at Term 2 SDD. c. Staff collaboratively developed strategies, currently being refined. 3. E-Scooter Safety: a. Letter from Board endorsed. b. A presentation for parents by RAC Community Education is under consideration. 4. Parent-Teacher Interviews: a. Positive feedback received from both staff and parents. 5. BYOD Exploration: a. Investigation into potential phased rollout. b. No decision to implement; early-stage considerations only.								



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	c. Example: \$1,000 for a 4-year lease device. 6. Toilet Access Review: a. Two blocks open during class; all open during lunch periods. b. Communicated via assemblies, staff meetings, and emails. c. Significant reduction in misuse reported; teacher feedback positive. Board endorsed Principal's report
FINANCE REPORT	1. Collection Rate: a. 2024: 54.56% b. 2025: 65.66% – exceeded expectations 2. 2025 Funding Agreement: Endorsed and signed by both the Principal and Chairperson.
GENERAL BUSINESS	
MEETING CLOSED	Meeting closed at 8.56am
NEXT MEETING	Wednesday 13 th August 2025
MINUTES SIGNED	Chairperson <u>[Signature]</u> 13/8/25 Principal <u>[Signature]</u> / /
2025 PROPOSED MEETING DATES	Term 1 – Week 7 19th March Term 2 – Week 4 21st May Term 3 – Week 4 13th August Term 4 – Week 6 19th November
KEY	Action Items for next meeting, these items are to be added to "Matters Arising" in the next Board Agenda. Items Endorsed by The School Board, these items are to be kept of a "Board Endorsement Register".