



CARINE SENIOR HIGH SCHOOL
Minutes of the Parents and Citizens Association Inc
General Meeting
On Monday the 10th November 2025

Present: Damian Shuttleworth, Kerri Sutcliffe, Justine Wartzki, Carla Christou, Sarah Pexton, Diann McKenzie, Gary Bowman, Tracy Joughin, Bronwyn Capper, Alana Fredrickson, Michelle Stephens, Lauren Knowles, Sonia Belot

Apologies: Amanda Houghton, Tracey Smith, Rochelle Tetlow, Bronwyn Capper, Jannie Shen, Susanne Beyers, Julie Edwards, Liam Staltari

Meeting began 6.40pm

Minutes from previous meeting:

Accepted : Sarah Pexton **Seconded:** Tracy Joughin

Business arising from previous meeting:

Update on CCTV systems - have quotes ready to go but have had telephone lines and internet issues. Adding CCTV may create issues. Continue doing research to overcome the problems and then upgrade CCTV and add school benches

Correspondence in: email from Astra Street Furniture for school benches

Correspondence out: nil

Principal's Report:

Friday 24th October - Year 12 Graduation Assembly - Damian thanked the P and C for payment of gymnasium carpet

Uniform additions TBA

E scooters - Damian has a meeting with Director General tomorrow to discuss

Visit from Jane Pickett for World Teacher Day - video

Principal performance review - Ex - acting Director General and a peer review attended.

Damian's review was positive

Leadership Action Plan will be reviewed

Damian to attend Rossmoyne SHS to be a peer review

25th to the 29th August - Mega life week - really successful. Very impressed with Year 12's attendance and participation

Year 12 assembly - went well. Feedback from year 12's was good.

Year 12's had a fun last week of school. Were well behaved

Year 7 cohort for 2025 - 498

Year 7 cohort for 2026 - 480

Friday 7th November - end of year music concert. Fantastic performances.

Liam Staltari donated a hamper to raffle. Thank you. Much appreciated.

All proceeds go to New Zealand music tour for 2026.

Accepted : Diann Mc Kenzie **Seconded:** Justine Wartzki

President's Report:

Thankyou Damian, Kerri, Secretary and Treasurer for all your work throughout the year

Unfortunately cannot attend year 12 graduation

Year 7 camp - went well. Was enjoyable. Feedback positive

As a local there have been no parking issues

Will be the last year of President position - new President for 2026

Accept - Sarah Pexton **Second** - Diann McKenzie

Treasurer's Report:

Bank balance - as of 9th November - \$140, 339.10

Accepted : Sarneet Kohli **Seconded:** Diann Mc Kenzie

General Business

CSHS position on sun protection and skin cancer prevention -Damian and Kerri meet with Gary Bowman.

Damian and Kerri will look at incorporating hats at CSHS. Not compulsory from Education Department

Trying to promote younger cohorts to wear hats

WA Student Assistance Program to provide funds to P&C for specific families. Left over funds from student assistance program which is unclaimed - update

Have asked for P and C contact

Parent contribution review- \$50 per family at the moment. Would like to increase to \$60

Motion : CSHS P&C approve to increase the family levy from \$50 per family to \$60 per family

Approve: Justine Wartzki **Second :** Carla Christou **Unanimously :** all in favour

P&C dates meeting dates for 2026 :

Term 1: Week 3 – Monday 16 February 2026 AGM

Term 2: Week 4 – Monday 11 May 2026

Term 3: Week 4 – Monday 10 August 2026

Term 4: Week 6 – Monday 16 November 2026

CSHS Executive P&C approved a request for a hard drive account for the storage of P&C documents up to the cost of \$250.00 per year.

Once set up was discovered there is no cost at present due to small storage amount

Motion: CSHS P&C are in favour of having a quote from Phoenix Accounting for a 2025 audit

In favour of no need for an audit for future unless requested

To be reviewed. Contact WACSSO - query audit from Section 21 and 22 in CSHS Constitution

Accepted : Sarah Pexton

Second: Diann Mc Kenzie

Unanimously: passed

Motion : The P&C approve up to the amount of \$20,000 over a 3 year period, (2026, 2027, 2028) \$5000 per year, to cover the full cost of Paul Dillion presentations

Accepted : Justine Wartzki

Second: Carla Christou

Discussion :

If the P&C would like to revise a start date? Kerri was speaking to some other schools and other parents who have said that 7pm is quite late. Wondering if we would get more interest trialling a start time of 6pm or even 5.30pm? People may come at the end of work?

After discussion 6pm would work

CSHS Christmas Carols on Sunday 7th December

Attached is an updated motions register

Meeting closed at

Next Meeting: Monday 16 February 2026 AGM - in the new staffroom- old gymnasium - **new time of 6pm**