



Carine Senior High School Board
Minutes of Meeting
Held on 19 March 2025
At Carine Senior High School – 51 Everingham Street CARINE WA 6020

PRESENT & APOLOGIES									
STAFF (5) Inc. Principal	Term	A	PARENT (4)	Term	A	COMMUNITY (2)	Term	A	STUDENT PREFECTS (4)
Damian Shuttleworth (P)		Y	Sean Somerville (Chair)	(02/26 Chair) (12/26 Parent)	Y	Conrad Liveris	(12/26)	Y	Lana Cleasby
Daniel Aleksovski	(11/26)	Y	Ryan Dhillon	(12/26)	N	Adrian Armstrong	(11/26)	N	Cody Quinn
Tina Magatelli	(11/26)	Y	Sarah Cliff	(12/26)	Y				Charlotte Dawe
John Hackett	(11/26)	Y	Sarah Malu	(12/26)	Y				Ethan Hassett
Kerri Drage	(11/26)	Y							
Matt Scanlon	Guest	Y							
MINUTES PREPARED	Kushla Burfield								
ACKNOWLEDGEMENT TO COUNTRY	Acknowledgement recited by Kerri Drage.								
QUORUM	Quorum present <i>Terms of Reference: 10.1 To constitute a quorum 7 out of 13 members must be present with at least 4 being non-school staff.</i>								
START TIME	8.00am								
MATTERS ARISING	1. Sign Term 4 minutes adopted by the board as correct and signed by the Chairperson and Principal. Board endorsed previous change of Parent Teacher days								
INTRODUCTION									
PRINCIPAL'S REPORT	2579 students. Would be nice if transportables get replaced with a new building Assemblies would be good if board members could get to see an assembly 1. Update on student numbers, staffing, year 12 results. Table the 'School Employment Structure' (organisational chart). 2579 students. Would be nice if transportables get replaced with a new building 2. Year Assemblies – key focus Assemblies would be good if board members could get to see an assembly 3. Data comparison Semester 2 previous year to past 2 years re attendance and suspension data. 2024 reduced suspensions. Reduced since 2019s new 4.4% 5. Like schools 2022 6.1% 2023 6.8% All out of school suspensions Attendance – parents are a problem Compass 4. Relevant updates – P & C Video and Business Planning Video								



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	Showed 2 videos E-scooter problems are increasing and Damian believes this problem wont go away Information going out to the community, discussed at year assemblies. Trying to limit the possibilities of something happening Students witnessed on phones whilst riding e-scooters Awareness and statistics could be put together and presented by the Prefects at all the term 2 assemblies Board members could write a letter to the DG 5. Sign off for Parent/Teacher nights. (already done in Term 4, 2024). Update sent to Board members to confirm change of date from 2 May to the 1 May – Endorsed via email Board Endorsement for 2024 Parent-Teacher Interview Dates a. Proposed dates approved by the Board: i. Friday, Week 1: 2 May 2025 – changed to Thursday. ii. Monday, Week 2: 5 May 2025 b. A letter to the Regional Office can be prepared, noting that programs will remain available for students on these dates. 6. Business Plan update Word smith committee putting it all together Staff present said it was a great engaging experience. Great location in the new staff room Board endorsed Principals report
FINANCE REPORT	1. Collection rate Increased 2. Comparative budget Achieved over 96% of budget 3. Cash budget – to be noted by the Board agreed Audit of the school – 43 tests taken 41 0% 2 tests had really low findings
PREFECTS' REPORT	1. Introductions 2. Feedback on the start of Year 12 3. Year assembly 4. Planning of the School Ball Prefect report will be moved to next meeting
GENERAL BUSINESS	Invite Board members to next whole school assembly
MEETING CLOSED	Meeting closed at



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NEXT MEETING	Wednesday 21 st May 2025
MINUTES SIGNED	Chairperson <u></u> 21/05/2025 Principal <u></u> 21/05/25
2024 PROPOSED MEETING DATES	Term 1 – Week 7 19 th March Term 2 – Week 4 21 st May Term 3 – Week 4 13 th August Term 4 – Week 6 19 th November
KEY	Action Items for next meeting, these items are to be added to “Matters Arising” in the next Board Agenda. Items Endorsed by The School Board, these items are to be kept of a “Board Endorsement Register”.