



## 2024 CONTACT LISTING

The below list is to be used in determining the most relevant person for parents or students to contact in regards to school related matters. Whilst many relevant contacts exist for specific matters, the Principal – Damian Shuttleworth is also available as a key contact for any matters you feel require his attention. Feedback, queries or requests of the Principal are best directed via email to: [carine.shs@education.wa.edu.au](mailto:carine.shs@education.wa.edu.au)

Please note: Specific class teachers are linked to your CONNECT account. Direct email with these staff is available through CONNECT.

QUERY	YEAR GROUP	DIRECT TO
Attendance: General absences	Year 7-12	School Attendance Officer (SMS/phone calls)
Attendance: VACATION absences	Year 7-12	<a href="mailto:carine.shs@education.wa.edu.au">carine.shs@education.wa.edu.au</a>
Attendance: Prolonged Medical absences/injuries	Year 7- 12	Relevant Student Services Manager
Attendance Support	Year 7-12	Relevant Student Services Manager
Parent query about class specific academic information	Year 7-12	Specific class teacher
Parent/student concern about a staff member (teaching/conduct)	Year 7-10 Year 11-12	Raya Sara – Associate Principal Lower School Carly Keay – Associate Principal Senior School
Parent/student concern about a staff member (non-teaching)	Year 7-12	Tina Magatelli - Manager Corporate Services
Parent/student concern about a behaviour, bullying or other non-academic support issue	Year 7-12	Relevant Student Services Manager
Parent/student concern about the school’s management of a behaviour, bullying or other non-academic support issue	Year 7-9 Year 10-12	Craig Greer – Associate Principal Student Services Matt Scanlon – Associate Principal Student Services
Community concern about student behaviour	Year 7-9 Year 10-12	Craig Greer – Associate Principal Student Services Matt Scanlon – Associate Principal Student Services
Community Liaison, Events, Marketing, Social Media, P&C, School Board and Parking	Year 7-12	Kerri Drage - Associate Principal Communications, Events and Marketing

ROLE	NAME
<b>Head of Learning Area (HOLA) and Teacher in Charge (TIC): Oversees the learning area, including relevant curriculum and staff:</b>	
Mathematics	John Hackett and Julie Rutland
English	Jodie Lynch, Lisa Circosta and Kiasten Devellerez
Science	Rachel Donnelly and Amanda Beardreys
Humanities and Social Sciences	Gail Carmody and Leanne Rushforth
Languages	Caroline Le
Design & Technology	Nathan Setzinger
Digital Technologies	Fiona Walton
Home Economics	Kate Caren and Linda Hillgrove
Health and Physical Education	Kate Cook
The Arts	Ross Brennan
Gifted and Talented	Nat Dowd
Academic Performance Manager Lower School: Parent query regarding child's overall academic performance (Year 7-10)	Vicky Williams / Nat Dowd / Kiasten Devellerez
Associate Principal Academic Performance Senior School: Parent query regarding child's overall academic performance (Year 11-12)	Carly Key
Learning Centre Manager: Parent query regarding students with special needs and learning disabilities/difficulties	Wendy Evans
VET Coordinator and Workplace Learning and Business	Fiona Walton
Careers Pathways and Transition	Clare Slodecki
Endorsed Program Coordinator	Carly Key
Connect, Qkr, Communication matter	Reception
<b>Students Services Managers: Support of students including attendance, behaviour and wellbeing</b>	
Year 7	Janelle Fimmel and Kelly Jansen
Year 8	Ian Colan
Year 9	Toni Lane and Kelly Jansen
Year 10	Cameron Fosbery
Year 11	Tania Batterham
Year 12	Matt Scanlon

In the event you are unsure of the relevant contact please ring Reception and explain your query.

You will then be directed to the appropriate member of staff.

Phone: 6235 7500 or Email: [carine.shs@education.wa.edu.au](mailto:carine.shs@education.wa.edu.au)