

CARINE SENIOR HIGH SCHOOL

Seeking Excellence in Education

Principal: Damian Shuttleworth B.Arts, B.Ed. MSL.

Parent and Student Information Book



Year 7 2024

CARINE SENIOR HIGH SCHOOL

Everingham Street, Carine 6020 Web: www.carinehs.wa.edu.au email: carine.shs@education.wa.edu.au Telephone: 08 6235 7500 ABN: 73 164 368 927

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Please Note: Information in this document is current as of September 2023

YEAR 7 COURSE INFORMATION 2024

- 1. A comprehensive Lower School Curriculum Handbook 2024 can be found on the Carine SHS website, pathway: Teaching and Learning/Curriculum/Course Handbooks.
- 2. Courses in the eight Learning Areas are compulsory for all Year 7 and 8 students:
 - English
 - Mathematics
 - Science
 - Humanities and Social Sciences (HASS)
 - Health and Physical Education
 - The Arts: Visual Arts and Performing Arts (includes IMSS Music)
 - Technologies: Digital Technology and Design Technology
 - Languages: French is compulsory **except** for those students offered a place in the Extra Literacy or Extra Numeracy Programs.
- 3. Voluntary Contributions will be a maximum of \$235.

Program Placement 2024

To prepare for the Year 7 program placement in 2024, Carine SHS use a comprehensive approach to data collection. In most Carine Network schools, the ACER Progressive Achievement Testing (PAT) for Numeracy and Reading is administered to Year 6 students each year. Primary schools share the data of students attending Carine SHS in 2024 with our transition team.

A process will be communicated to families for any student who does not attend a primary school who uses ACER PAT Numeracy and Reading testing.

A writing assessment using ACER e-Write will also be administered through primary schools or at Carine SHS for all students attending Carine SHS in 2024. Gifted and Talented Program students have already undertaken extensive testing to gain entry to their program and so are excluded from the requirement to undertake this testing.

Program Placement data is used to:

- 1. Place students in similar ability Maths classes and offer places in Extra Numeracy, Focus Maths and Core Maths.
- 2. Offer places in Year 7 Literacy Support Programs: Focus English and Extra Literacy.
- 3. Offer positions in each of the Academic Extension Maths, Science, English and HASS programs.

French Academic Extension program application forms can be found in this package.

CARINE SENIOR HIGH SCHOOL MUSIC PROGRAM 2024

Please consider your child's Music Application carefully. Once selected, it is strongly recommended that ongoing instrumentalists continue the Instrumental and Class Music Program until the end of Year 10 and continue on in Year 11 and 12 if they have the aptitude.

Midyear requests to withdraw from the Instrumental Music Program will not be considered unless in exceptional circumstances.

Instrumental Music is accompanied by two periods of class music per week for the year, the course is called Music in a Digital World. In Semester 1, it is assessed in the Performing Arts context, in Semester 2 the Digital Technologies context. Students will not be able to withdraw from these courses throughout the year.

Instrumental students are required to be in at least ONE ensemble e.g. band, orchestra, choir. These ensembles run before and after school. There is also an occasional commitment from students to perform in school and community events, such as assemblies, orientation day, parent nights, primary schools and festivals.

Every two years, the school endeavours to offer the opportunity to Music Program students to take part in an international tour. Further details regarding this will be provided at the appropriate time prior to any tour, including an audition process.

Students who hire an instrument from the Instrumental Music School Services must have the insurance on the instrument paid before the instrument can be issued (\$120).

If you are an Instrumental Music School Services (IMSS) student or would like to apply to be an IMSS student, please complete the enclosed Form 5 and return it to Carine SHS Reception as soon as possible.

Please contact Head of Learning Area - The Arts Ross Brennan at ross.brennan@education.wa.edu.au should you require further information regarding the Music Program at Carine SHS.



STUDENT CODE OF CONDUCT

- Treat all people with respect
- Follow staff instructions
- Follow school rules, policies and procedures
- Pursue excellence in all areas
- Be responsible

STUDENT ATTITUDE, BEHAVIOUR AND EFFORT AT SCHOOL

In addition to reporting students' achievement in the eight learning areas, teachers at Carine SHS will report on eight attributes relating to the development of attitude, behaviour and effort - factors that influence learning. A student's attitude, behaviour and effort has an important bearing on their own learning as well as the learning of others.

Lower School

- 1. Works to the best of their ability.
- 2. Participates fully.
- 3. Shows courtesy and respect for others.
- 4. Is well organised.
- 5. Meets deadlines.
- 6. Works independently.
- 7. Behaves appropriately.
- 8. Makes positive change in response to feedback.

Senior School

- 1. Participates fully.
- 2. Behaves appropriately.
- 3. Is well organised.
- 4. Meets deadlines.
- 5. Works autonomously.

Each student should strive to achieve a 'Consistent' mark against the eight attitude, behaviour and effort descriptors (ABE) on the Semester Reports.

There is a strong link between student academic grades and student ABE attributes. Each semester, student report reviews will be conducted, identifying which students have performed below expectation academically across a number of subjects and also across the ABE attributes. These students and their parents may be requested to attend a report review meeting with a member of the Student Services Team to ensure performance improves in future reporting cycles.

DAILY TIMETABLE STRUCTURE 2024

PERIOD TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Period 1 9.00 -10.02	62 mins	62 mins	62 mins	62 mins	62 mins
Period 2 10.02 -11.04	62 mins	62 mins	62 mins	62 mins	62 mins
Lunch 1 11.04 – 11.29	25 mins	25 mins	25 mins	25 mins	25 mins
Period 3 11.29 – 12.31	62 mins	62 mins	62 mins	62 mins	62 mins
Period 4 12.31 – 1.33	62 mins	62 mins	62 mins	62 mins	62 mins
Lunch 2 1.33 – 2.03	30 mins	30 mins	30 mins	30 mins	30 mins
Period 5 2.03 – 3.05	62 mins	62 mins	62 mins	62 mins	62 mins
3.05 – 3.45pm			40 mins STAFF FLEXI TIME		

End of School Day 3.05pm

CARINE SHS CANTEEN USES FLEXISCHOOLS FOR ONLINE ORDERING

HOW TO REGISTER WITH Selection of the se

- Download the Flexischools app and select "Register".
- Type in your email and submit to create ar account.
- Go to your inbox and click the link to verify your email (remember to check your junk).
- Follow the registration process, creating a password and adding your personal details.
- Add your student under "Profile" and start ordering online!





HOW TO TOP UP YOUR Solve the solution of the

- Select "<u>Wallet</u>" in the Flexischools app navigation bar, then select "<u>Top Up</u>".
- Choose your preferred payment method.
- Enter your desired amount and press "<u>Top Up</u>" to confirm.

Tip: You can also set up automatic top-ups on this page.







HOW TO PLACE A CANTEEN ORDER



- Click "<u>Order food</u>" at the top of the home page on your app.
- Select the child you want to order for, then the date you wish to receive your order on.
- Choose the food items you wish to purchase, then select "Confirm Order".
- Choose your desired payment option.
- 5 Press "<u>Place Order</u>" to confirm your purchase.

ENJOY!





Download Flexischools app

HOW TO LINK A STUDENT CARD TO YOUR

Sflexischools ACCOUNT

- Select "<u>Profile</u>" in the Flexischools app navigation bar.
- Select the relevant student to expand their details.
- Scroll down and enter the student card number. You can also set a daily spending limit here.
- Tap "Save" when you have finished to confirm.

Note: A student card can only be linked to a single Flexischools account at a time.





Download Flexischools app

ATTENDANCE, ARRIVAL AND DEPARTURE PROCEDURES

Pick Up and Drop Off at School

Parents/guardians are not permitted to pick up or drop off students in the staff car park on Everingham Street. Parents/guardians meeting with a staff member or collecting their child early are permitted to park in the limited visitor parking available in the staff car park. Entry gates are locked at certain times during the day so please use the intercom system for entry if this is the case. Osmaston Street also has limited street parking and there is a parking area off Silica Road. Parents/guardians should report directly to Reception to sign in when they arrive at the school.

Students arriving late at school

Students arriving late for school are required to sign in at the Attendance Office with a note from a parent/guardian, or sign in accompanied by a parent/guardian.

The following will apply to students who arrive late for school and who do not have a note:

- Recess detention will be given for first unexplained late arrival.
- Student's parents will be called for a second unexplained late arrival.
- Afterschool detention will be given for third and subsequent unexplained late arrivals.

Students departing school early

Students who need to leave school early for appointments or other legitimate reasons should:

- Bring a signed parent/guardian note to Reception before school and complete a student Leave Pass. (New students will be assisted by Reception staff).
- Come to Reception before school if parents/guardians have chosen to send an explanatory email to <u>carine.shs.absentees@education.wa.edu.au</u> or an SMS to 0437 284 421 rather than a note.

Parents/guardians who wish to collect their child early and whose child is unaware (eg in the case of a family emergency), should call 6235 7500 ahead so arrangements can be made to locate and inform the child.

Parents/guardians are asked not to text their child during school hours. Students with their phones turned on during school hours are in breach of the School Mobile Phone and Electronic Device Policy.

Student absence

Parents/guardians of students who are absent from school due to sickness or other legitimate reason, need to inform the school on or prior to the day of absence via email carine.shs.absentees@education.wa.edu.au, Connect, SMS 0437 284 421 or phone 6235 7500. Students are required to bring a signed explanatory note to the Attendance Office immediately following the absence, if a valid reason has not been supplied in previous communication.

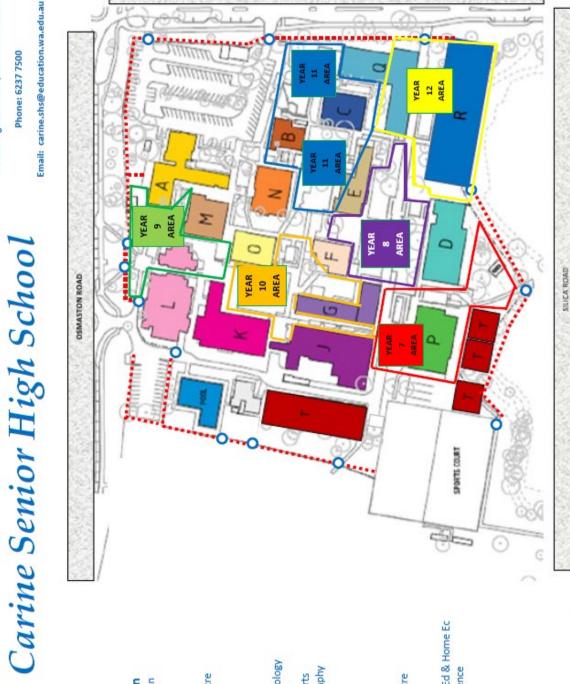
Student vacations during school time

Parents/guardians who wish to remove their child/ren from school to go on vacation must apply for acknowledgement from the Principal by emailing carine.shs@education.wa.edu.au. Vacations during term time are considered unauthorised absences. In all instances, the Lower School and Senior School Assessment Policies will be followed for assessments conducted and due during this time. A Quick Guide for Students of these policies is available in the Carine SHS Student Diary.

CARINE SENIOR HIGH SCHOOL MAP 2024

51 Everingham Street, Carine WA 6020

Phone: 6237 7500





Health, Phys Ed & Home Ec Design Technology T&E Photography Learning Centre Performing Arts Lecture Theatre Description Administration Languages Home ECT Art / T&E Canteen Science Science Maths Library Science Maths 01 & 02 P Q1 & Q2 Q/LT

English & Science

QKR! PAYMENT APPLICATION



Carine SHS uses the Qkr! payment system for all extracurricular activities associated with the school.

Qkr! (pronounced 'quicker') is an easy-to-use application that can be used on smartphones, iPads, tablets, laptops and desktop computers. Qkr! is a payment application developed by MasterCard and comes with all the security of MasterCard products.

Qkr! assists our school community by:

- saving time by allowing parents/guardians to pay for school activities at any time of day or night, every day of the year
- removing the requirement for parents to complete a medical permission form for every excursion
- reducing the need for students to bring cash to school for excursions and other school payments
- reducing the needs for parents to complete credit card details on payment envelopes
- reducing the time school staff spend on administrative tasks
- reducing paper consumption

Getting started with Qkr! is easy. Please refer to the Qkr! flyer and questions and answers information below for step by step instructions on how to download Qkr! and register your child/ren for excursion payments.

You are required to complete the 'Student Medical/Contact Details Form for Excursions and Events'. The information from this form will be entered into our student information software system and extracted as required for excursion and event purposes.

Qkr! QUESTION AND ANSWER GUIDE

What devices can I use Qkr! on?

- Qkr! can be used on smart phones, iPads and laptop and desktop computers.
- For use on smart devices: follow the instructions in the How to Qkr! Guide to download the Qkr! app
- For use on laptops or desktops visit https://Qkr!.mastercard.com/store/#/home using Google Chrome or Mozilla Firefox and follow the prompts.

What payment cards can be used?

Qkr! accepts MasterCard and Visa credit and debit cards. Payments cannot be paid via Amex.

How do I find the excursions on the App?

First time users of the app will need to find our school. If you are within 4kms of our school, Carine Senior High School will automatically appear in your nearby locations. Alternatively click the blue magnifying glass in the top right hand corner and type in Carine Senior High School, once located, click on Carine Senior High School to show the list of events (excursions) for sale.

Qkr! QUESTION AND ANSWER GUIDE cont...

I have swiped to pay and received an Error Invalid Card Number message?

This error indicates the credit card details stored when setting up Qkr! are incorrect. Either the expiry date or card number is incorrect or you have entered a payment card that is not accepted (Amex).

I have entered the wrong card number and or need to edit the expiry date.

- Tap the 3 bar icon at top left of screen
- Select Settings and click on Manage Payment Cards.
- Delete, add or change your default credit card details.

Qkr! won't accept my Medicare card number when completing the Medical/Permission form?

- The space may look small however the number will fit.
- Enter the whole number without spaces. Remember to include a valid expiry date.

How do I edit my child's profile?

- Click the icon on the top right of screen
- Click Manage Children to display student profiles
- Click on the student to edit then tap Update
- Click Add to create a new student profile then click Done

When setting up my payment card details, Qkr! asks for a Card Alias - what does this mean?

Qkr! allows for multiple payment card details to be stored. In order to identify different cards, a Card Alias needs to be entered. This can be the name of the card you are setting up such as Visa, MasterCard, or you could call it Julie's Visa or Darren's MasterCard.

How can I reset my password?

- Tap the 3 bar icon at top left of screen
- Select Reset Password and click 'Yes Please'
- An email will be sent to the email address used to set up Qkr!
- Follow the prompts to reset your password

Can I use Touch ID on my iPhone?

- To enable Touch ID click in the 3 bar icon at top left of screen.
- Click 'Sign in with Touch ID' and enter your password.

My phone is connected to the App Store in China

 Setup a new Australian Apple account with another email address and then download the Qkr! app.

I have selected Australia as my location but the App is not doing anything?

Turn on the GPS and retry.

Need more help?

- Visit YouTube link https://www.youtube.com/watch?v=A1wpTiL4fQk
- Visit Reception and our staff will be happy to assist. Qkr! really is very simple once you are set up and know how to use it.



For quicker, hassle-free school payments, try Qkr! today

Introducing Qkr! (pronounced 'quicker') by MasterCard, the secure and easy way to order and pay for school items from your phone at a time and place that suits you.

With Qkr you can:

- Pay for school fees, uniforms, excursions and more;
- See your receipts on the app and get them sent by email if required.



Getting started is easy - try it yourself today

Step 1 Download Qkr!

on your Android phone or iPhone. iPad users can download iPhone app





Step 2 Register

Select your Country of Residence as 'Australia' and follow the steps to register

Step 3 Find our school

Our school will appear in 'Nearby Locations' if you're within 10km's of the school, or search for our school by name.

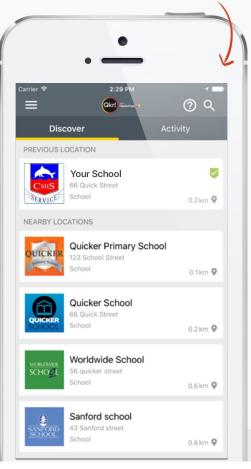
Step 4 Register your children

When first accessing our school you will be prompted to add a student profile for your child. This allows you to make orders and payments for them.

If you have made a purchase you can select our school from 'Previous Location'



If you're within 10 kms of the school, you can select our school from 'Nearby Locations' Search for our school name





Add your children's details in Student Profiles









Manage each child's details in **Student Profiles**

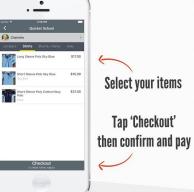
Purchase school items

Select a menu from our school





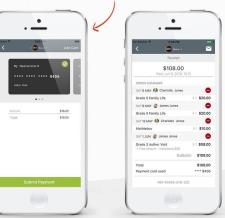




Making payments



Add up to 5 cards to your wallet



At checkout select which card to pay with.

Pay with any cards accepted by the school.

Once your payment is approved you can continue to the home page, or view your receipt.

External Support Agencies

Agency	Contact	Support provided		
Phone and Online Support				
Beyond Blue	1300 22 4636 www.beyondblue.org.au 24hrs/7 days a week. Chat line 1pm – 12am (7 days a week)	Phone and online counselling for those struggling with depression and anxiety.		
Mental Health Emergency Response Line	08 6553 0600 / 08 9224 8888 1300 555 788 (Perth metropolitan) 1800 676 822 (18 plus) 1800 048 636 (under 18)	Staffed by mental health professionals. Provides psychiatric emergency assessment and advisory service to assist mental health clients and their carers.		
YouthFocus	(08) 6266 4333 www.youthfocus.com.au	Prevention of youth suicide and depression. (age 12 to 25)		
Reach out	www.reachout.com.au	For support and advice in a personal crisis for all ages. Phone counselling 24/7		
Headspace	www.headspace.org.au	Mental health counselling.		
SANE Helpline	1800 18 SANE (7263) Mon to Fri 10am – 10pm	Provides information about symptoms and treatments related to mental illness, where to go for support, help for carers, and how to look after yourself.		
Samaritans Crisis Line (Youth)	Youthline: 08 9388 2500 Toll Free: 1800 198 313 W: www.samaritanscrisisline.org.au	Crisis telephone service which offers anonymous, non-judgement support from appropriately trained individuals.		
Department of Child Protection	Perth: (08) 6217 6888 Crisis: (08) 9223 1111 1800 622 258 www.dcp.wa.gov.au	Provides a range of child safety and family support services to Western Australian individuals, children and their families.		
Family Helpline	(08) 9223 1100 (24 hrs)	Confidential telephone counselling and information service for families with relationship difficulties.		
Crisis Care (Family Helpline)	(08) 9223 1111/1800 199 008 (24hrs)	Problems within the family including domestic violence, homelessness, child welfare and general arguments. Counselling, accommodation and food.		
Helping Minds	9427 7100 (9.30am to 4.30pm)	Mental health services for families, young people and adults.		

Parenting WA Line:	9368 9368 1800 000 599	Telephone information and support service, 24 hours, 7 days a week.
Mercy Care Reconnect	1800 800 046	Outreach support service for 12 to18 year olds, with a focus on family conflict support.
	Face To Face Support	
Women's Health and Family Services	(08) 6330 5400	Support with mental health issues, as well as drug and alcohol abuse.
Youth Focus	(08) 6266 4333 www.youthfocus.com.au	Youth Focus works with young people aged 12 to 25 to help them overcome issues associated with depression, anxiety, self-harm and suicidal thoughts through the provision of free, unlimited and professional face-to-face individual and family counseling.
ADIS Alcohol & Drug Information Service	(08) 9442 5000	Information Service.
PDIS Parent Drug Information Service	(08) 9442 5050	Parent Support Agency.
Specialist Statewide Aboriginal Mental Health Services	(08) 9347 6600	State-wide Aboriginal mental health service providing comprehensive treatment for people with a serious mental illness. Operates with cultural integrity. Available regardless of location.
Community Drug Service Team	(08) 9382 6724	Provide counselling in relation to drug/ alcohol issues.
	Emergency	
Western Australian Police	131 444 (General Enquiries and Police Attendance required) 000 (Life Threatening situations)	Enquiries and life-threatening emergency assistance.
Lifeline Australia	13 11 14 www.Lifeline.org au	24 hour confidential crisis and advice line (later adolescents/adults).
Kids Helpline	1800 55 1800 www.kidshelpline.com.au	24 hour confidential crisis and advice line (tailored towards children and adolescents).



Quick guide for parents (Secondary)

Login to Connect at connect.det.wa.edu.au

Communicate easily with teachers.

Stay informed about school activities and events.

Securely access your child's learning assessments and feedback.

Engage in your child's learning anytime, anywhere and on any device.

Connect: Home Page

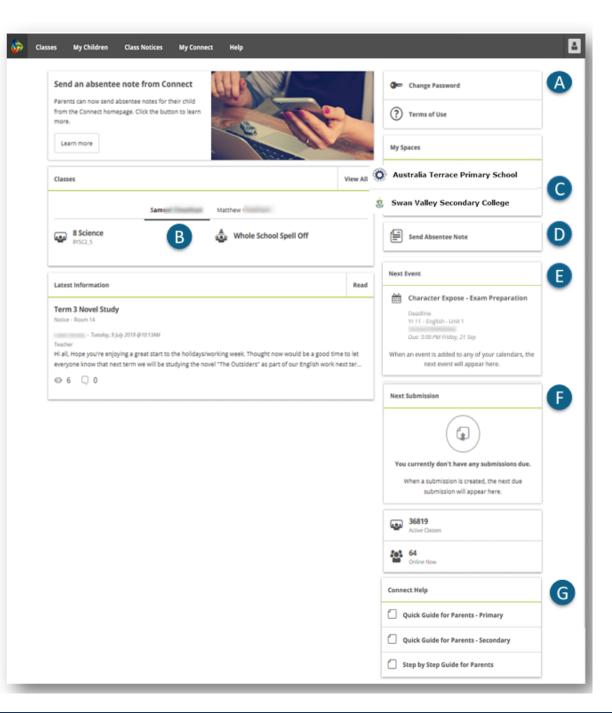
All information about your children is accessible from the landing page of Connect.

- A Change Password

 Manage your password and notify the school if you change your email address.
- Classes
 Select your child's name to see all the Connect classes available for that child.
- School Space
 Find the latest news and information from your school.
- Notify the school of the reason for your child's absence and attach a medical certificate if required.
- Stay up to date with upcoming school and class events and deadlines.
- Next Submission

 View homework and assignments due in the next week in all your children's classes.
- G Help

 Your link to both quick and detailed Guides to help you to use Connect.



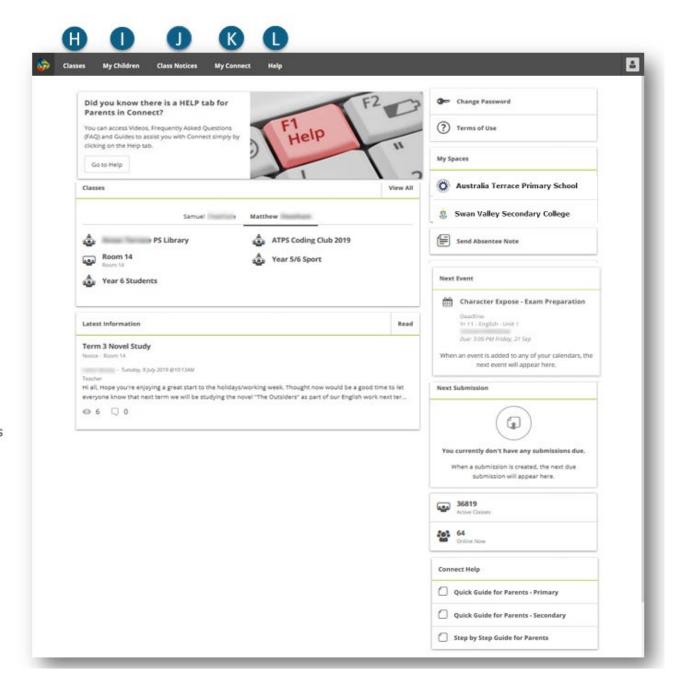
Connect: Navigation Toolbar

- Classes
 View all classes for all children.
- My Children

 View attendance, performance and
- View all notices from all your children's classes.

report data about your children.

- Reset your password, change your preferences and manage your notifications using My Connect.
- Your link to a range of Videos, FAQs and Guides to help you to use Connect.



Connect: My Children

In My Children, you can see each child's classes and teachers (on the right side of the Overview screen). It is important to note that schools determine which information is available and not all sections will be visible to all parents.



Overview

View each of your children's Connect Classes to see your child's logins and activities.



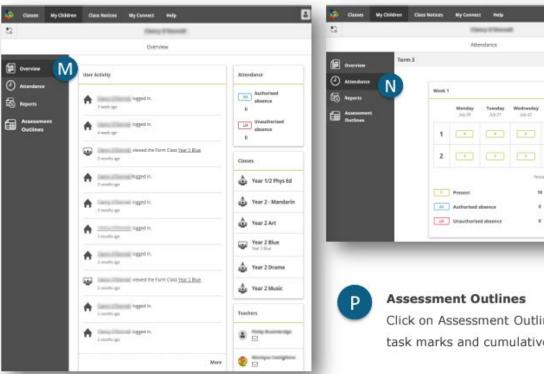
Attendance

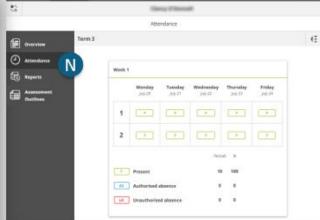
Click through each week of the term to see a detailed attendance record.



Reports

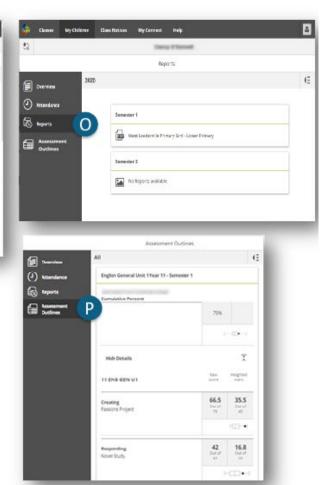
View, download or print your child's Reports.





Click on Assessment Outlines to view task marks and cumulative scores.

Note: Schools determine whether some of these features are available to parents.



Connect: Responsive Screens and Easy Navigation

Connect is responsive to the screen you are using to view from. Menus will move out of your way to improve your view on a phone or tablet.



Switch Between Children

See information about each of your children – regardless of school.

Use the 'Quick Switch' button to change between your children.



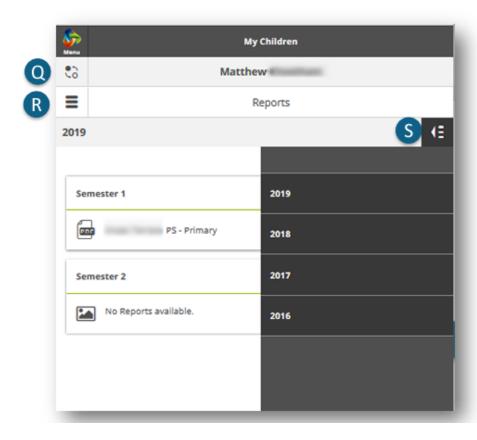
Expand the menu

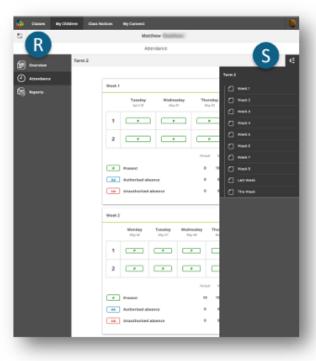
Click on the icon to expand the menu and easily switch between Overview, Attendance and Reports.



View past Attendance and Reports

Click on the icon from the
Attendance screen to view attendance
of previous weeks. From the Reports
screen, click on the and view
Reports from previous years.





2024 TERM DATES

TERM 1	Wed 31 January – Thu 28 March	
Break	Fri 29 March – Sun 14 April	
TERM 2	Mon 15 April – Fri 28 June	Staff Development Day: Mon 15 April
Break	Sat 29 June – Sun 14 July	
TERM 3	Mon 15 July – Fri 20 September	Staff Development Day: Mon 15 July
Break	Sat 21 September – Sun 6 October	
TERM 4	Mon 7 October – Thu 12 December	Staff Development Day: Mon 7 October

CARINE SHS P&C

The Carine Senior High School P&C welcomes new parent members at any time. Meetings are held 1-2 times per term with dates and times advertised on the school website. The P&C offers parents and citizens an opportunity to hear directly from the Principal and make suggestions for school improvement and projects. There is no expectation to volunteer or fundraise however, support is welcomed for events. To join, please email: cshspandc@gmail.com

PRINCIPAL'S AWARDS

Students are awarded a Principal's Award based on their Semester Report.

Years 7, 8, 9 and 10

CONDITION 1	CONDITION 2	CONDITION 3
Attainment of 'A' grade in six or	No grade lower than 'C' in all	Attitude, Behaviour and Effort
more courses	other courses	is either 'Consistently' or
		'Often'

Years 11 and 12

CONDITION 1	CONDITION 2
Attainment of 'A' grade in four or more courses	Attitude, Behaviour and Effort is either
	'Consistently' or 'Often'.

HOUSE SYSTEM

Carine SHS has four Houses:

Emerald Green
Silica Blue
Topaz Yellow
Zircon Red

Why these names? These names represent precious minerals that hold not only scientific and cultural importance but are also streets in our local area.

Students are encouraged to dress in their House colours for House activities including the annual athletics and swimming carnivals. Student participation in any carnival event earns House points and goes towards the Overall House Champion Awards.