



## Carine Senior High School Board

### Minutes of Meeting

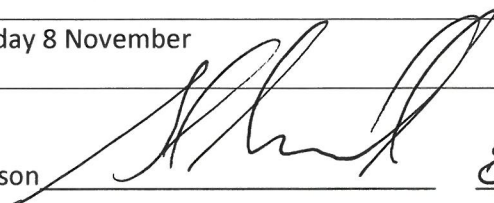
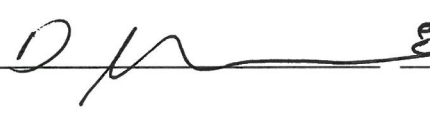
Held on 13 September 2023

At Carine Senior High School – 51 Everingham Street CARINE WA 6020

PRESENT & APOLOGIES	<i>STAFF (6) Inc. Principal</i>		<i>PARENT (3)</i>		<i>COMMUNITY (2)</i>	
	Damian Shuttleworth (P)	N	Sean Somerville (Chair)	Y	Conrad Liveris	Y
	Marcia Shaw	Y	Adrian Armstrong	N		
	Tina Magatelli	Y	Sarah Malu	Y		
	John Hackett	Y				
	Kerri Drage (proxy for Damian)	Y			<i>STUDENT PREFECTS (2)</i>	
	Matt Scanlon (guest)				Jessica Radford	Y
					Justifer Geordas	N
				Samantha Lakic	N	
<b>MINUTES PREPARED</b>	Marcia Shaw					
<b>ACKNOWLEDGEMENT TO COUNTRY</b>	Recited by Kerri Drage					
<b>QUORUM</b>	A quorum of members was present.					
<b>START TIME</b>	8:00am					
<b>MATTERS ARISING</b>	<ol style="list-style-type: none"> <li>1. <b>Aboriginal and Torres Island Mandatory Course</b> – The Board is reminded to complete before next meeting.</li> <li>2. <b>Carine Board – Compliance Registry System</b> – Up to date and ongoing as new members are voted onto the Board.</li> </ol>					
<b>PREVIOUS MINUTES</b>	Adopted by the board as correct and signed by the Chairperson.					
<b>SPECIAL GUEST</b>	<p>Matt Scanlon was asked to attend the Board meeting and discuss attendance and suspension data. This will be presented to the Board at each meeting in the future.</p> <ul style="list-style-type: none"> <li>• Attendance is consistent with 'Like Schools'</li> <li>• Percentage of suspensions have reduced although student numbers have increased.</li> <li>• Behaviour/litter/mobile phone usage/vaping – assemblies have occurred, spot checks in classrooms re mobile phones, vaping is a suspendable offence.</li> </ul>					
<b>PRINCIPAL'S REPORT</b> Kerri Drage (proxy)	<ol style="list-style-type: none"> <li>1. <b>School Board Positions:</b> <ol style="list-style-type: none"> <li>a. Received 9 expressions of interests. Voting will close Week 2 Term 4. Kerri attending to process/requirements regarding new memberships. New members are to be invited to attend Term 4 meeting prior to commencing official position starting Term 1 2024.</li> </ol> </li> <li>2. <b>Graduation:</b> <ol style="list-style-type: none"> <li>a. Noted - 3:00 pm start rather than 7:00pm. This is consistent with larger public schools.</li> <li>b. Consideration of new venue (HBF Arena) as the venue for 2024 year due to capacity restraints.</li> </ol> </li> <li>3. <b>Year 12's final day</b> was fantastic – acknowledged Janelle Fimmel (Year 12 Student Services Manager) for organising the day. Jessica Radford (Prefect) reiterated that it was a great day.</li> <li>4. <b>2024 student numbers</b> – approximately 2,500, currently 450 – 470 for Year 7s. 380 Year 12s.</li> <li>5. <b>New Build:</b> Handover to occur at end of Term 3. Ten classrooms fitted out to date. Audio fit out to occur during Term 3 school holidays. There has been delay in relocating Transportable. More likely this will occur Term 4.</li> <li>6. <b>50<sup>th</sup> Anniversary plan:</b> - Kerri is preparing working group and plan for this event.</li> <li>7. <b>2024 Staffing:</b> Progress for filling positions is on track for 2024.</li> </ol>					
<b>FINANCE REPORT</b>	<ol style="list-style-type: none"> <li>1. <b>Finance Committee Meeting Minutes</b> <ol style="list-style-type: none"> <li>a) Noted by the Board.</li> <li>b) Camp fees budget increase to \$400 on Proposed Optional Activities sheet.</li> </ol> </li> </ol>					



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<b>PREFECTS' REPORT</b>	<p><b>1. End of year fun day</b>  Ms Fimmel organised a day for the year 12's. Starting off with breakfast before school, an assembly and talk by The Red Frogs who are people that can located if in trouble whilst on leavers. Followed by novelty games, dodgeball and capture the flag. For the last half of the day, all students took part in a quiz, this was successful as students were in teams with their friends to try and win and everyone could be located in one place not wandering around the school. Last period we had a cohort photo, some fun awards, a few speeches, and students left school through 'the arch of honour' where many were in tears.</p> <p><b>2. Sandakan Memorial</b>  Prefects attended this important service. Jess was MC and Sam and Justifer read a speech. Other prefects performed duties such as flag martial, wreath laying, set up and pack up duties and more. Everyone felt proud to be involved and it is nice to keep this tradition going for the people who attend every year. John Hackett commented on how well run the service was.</p> <p><b>3. Prefects for 2024</b>  Voting and interviews commenced over the last month. 14 Prefects have been appointed and all look promising. Head prefects attended the lunch at Greenwood where speeches were given by 2024 prefects going for head prefect. We provided feedback and input to staff.</p> <p><b>4. Prefect group</b>  The prefects all put in money for a gift for Ms Fimmel on behalf of the cohort. She was not expecting this and very much appreciated a card that everyone in the year signed, some flowers and chocolates. The head prefects have been working on the Graduation speech and Yearbook message.</p>
<b>GENERAL BUSINESS</b>	<p><b>Kerri</b> – Jess is going to Germany as an Exchange student for 2024. Wishing her all the best and good luck for her exams.</p> <p><b>Sean</b></p> <ul style="list-style-type: none"> <li>a) discussed with Damian about increasing amount of Board meetings in 2024. Proposing normal dates with one or two extras over the year.</li> <li>b) <b>Marcia</b> to book a meeting between Sean and Damian once a term prior to Board meetings.</li> <li>c) <b>School Board Award \$100</b> – in the past has automatically gone to Head Prefects, needs to go to one person. Sean would like to personally top up award – Kerri will check to see if this is permissible. Stan Peron award if \$500. Nomination has been made and will be disclosed next year.</li> </ul> <p><b>Sarah</b> – inquired whether the Board had open meetings? Do we have an option if parents ask?</p> <p><b>Conrad</b> – asked about post school pathways – these can be found in the Annual Report in Schools online.</p>
<b>MEETING CLOSED</b>	Meeting closed at 8.52am
<b>NEXT MEETING</b>	Wednesday 8 November
<b>MINUTES SIGNED</b>	<p>Chairperson  8/11/2023</p> <p>Principal  8/11/2023</p>



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<b>2024 PROPOSED MEETING DATES</b>	TBA
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