



Carine Senior High School Board

Minutes of Meeting

Held on 22 February 2023

At Carine Senior High School – 51 Everingham Street CARINE WA 6020

PRESENT & APOLOGIES	STAFF (6) Inc. Principal		PARENT (3)		COMMUNITY (2)	
	Damian Shuttleworth (P)	Y	Sean Somerville	Y	Heather Csar	N
	Marcia Shaw	Y	Adrian Armstrong	Y	Conrad Liveris	Y
	Tina Magatelli	Y	Sarah Malu	Y		
	John Hackett	<input checked="" type="checkbox"/>				
	Kerri Drage (guest)	Y			STUDENT PREFECTS (2)	
					Jessica Radford	Y
					Justifer Geordas	N
					Samantha Lakic	N
MINUTES PREPARED	Marcia Shaw					
QUORUM	A quorum of members was present.					
START TIME	8:00am					
MATTERS ARISING	<ol style="list-style-type: none"> Aboriginal and Torres Island Mandatory Course – The Board is reminded to complete before next meeting. Carine Board – Compliance Registry System – Kerri has advised she is waiting on. <ol style="list-style-type: none"> Outstanding Police Checks. Outstanding Working with Children Checks Completion of an Induction list for Board members. Confirmation from Board on access to Connect. 					
PREVIOUS MINUTES	Adopted by the board as correct and signed by the Chairperson					
PRINCIPAL'S REPORT	<ol style="list-style-type: none"> Media <ol style="list-style-type: none"> CSHS shown as Top school in WA for increased property values in surrounding suburbs on TV and newspapers. <ol style="list-style-type: none"> CSHS 5th largest public school in the state, predicted to be 3rd largest in 2024 with 2,520 students. Perth Mod highest school with medium ATAR – Carine 10th out of 79 schools that run ATAR. This will change in 2 years as GAT students go into Year 12. Post School <ol style="list-style-type: none"> We are now offering Unprep course which gives direct entry to University. Year 12's do a survey regarding post school destination's. Damian will provide information about the survey to next meeting. 2023 Term 1 <ol style="list-style-type: none"> Official student numbers are 2,419 plus 6 International Fee-Paying students. Year 11 numbers decreased by 30 mainly because of enrolment in SEDA or apprenticeships. 42 new staff. Total staff 330. 2023 started with a whole school assembly. Focus on student behaviour. Thanks to Kerri for organisation. Parent Information Evening <ol style="list-style-type: none"> Marcia to seek confirmation from Board regarding letter requesting 2-day school closure for interviews. These will be pupil free days. A program available for those students who do come to school. 					
FINANCE REPORT	<ol style="list-style-type: none"> Comparative Report Budget for 2023 Noted by the Board. 					




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	2. The Finance Committee Report <ol style="list-style-type: none"> 2023 Budget utilising 80% of 2022 surplus, 96% of total budget goes to expenditure End of Year Collection rate – 82.49%. Statements are sent out regularly – payment plan available for parents who are financially struggling. P&C funded upgrade of ablution blocks - \$80,000.
PREFECTS' REPORT	1. Inductions <ol style="list-style-type: none"> Kerri has conducted inductions with the prefects for the School Board. The Chair suggests the Prefects consider the following: <ol style="list-style-type: none"> Relevance: Ensure that the ideas to be discussed in the board meeting are relevant to the agenda and the goals of the school. Importance: Prioritise ideas based on their level of importance to the school's overall strategy and objectives. Feasibility: Evaluate the feasibility of the ideas and assess if they can be realistically implemented given the available resources, timelines, and constraints. Impact: Consider the potential impact of each idea on the school's stakeholders, including customers, employees, shareholders, and the wider community. Risks: Identify and evaluate any potential risks associated with each idea, including financial, reputational, legal, and operational risks. Cost: Estimate the cost implications of each idea and assess if they are financially viable and aligned with the organization's budget. Sustainability: Consider the long-term sustainability of each idea and assess if they align with the school's values and commitments to social and environmental responsibility. Jessica attended the Board Meeting on behalf of the Prefects.
GENERAL BUSINESS	<ol style="list-style-type: none"> New AFL Jumpers - Approved by Board Unixex Uniform - Approved by Board Computers - Significant IT infrastructure has been completed which would impact – 220 teachers, 110 support staff. Noted by Board Business Plan 2021 – 2023 - Marcia to upload the Business Plan to the Connect site – noted by board.
MEETING CLOSED	Meeting closed at 8.50am
NEXT MEETING	Wednesday 24 May 2023
MINUTES SIGNED	<p>Chairperson  24/5/2023</p> <p>Principal  24/5/2023</p>
2023 PROPOSED MEETING DATES	<p>Wednesday 16 August</p> <p>Wednesday 8 November</p>