



Carine Senior High School Board

Minutes of Meeting

Held on 9 November 2022

At Carine Senior High School – 51 Everingham Street CARINE WA 6020

PRESENT & APOLOGIES SM	STAFF (6) Inc. Principal		PARENT (3)		COMMUNITY (2)	
	Damian Shuttleworth (P)	N	Sean Somerville	Y	Heather Csar	N
	Sue Somerville (Proxy)	Y	Adrian Armstrong	Y	Conrad Liveris	Y
	Marcia Shaw	Y	Sarah Malu	N		
	Tina Magatelli	Y				
	John Hackett	Y			STUDENT PREFECTS (2)	
	Kerri Drage (guest)	Y			TBA 2023	
MINUTES PREPARED	Marcia Shaw					
QUORUM	A quorum of members was present.					
START TIME	8:00am					
MATTERS ARISING	<ul style="list-style-type: none"> Nil 					
PREVIOUS MINUTES	Adopted by the board as correct and signed by the Chairperson					
PRINCIPAL'S REPORT	<ol style="list-style-type: none"> Graduation update <ol style="list-style-type: none"> Feedback from staff and community that it was well received. Changes in scheduling for 2023 include. <ol style="list-style-type: none"> Timing of Awards - afternoon 3pm – 6pm. Larger venue requirements. Award separation with some awards presented at Year 12 Assembly prior to Graduation. Exams <ol style="list-style-type: none"> WACE exams started well. Year 10 and 11 all going to plan. Year 9 exams in 2 weeks. Awards for ACEL <ol style="list-style-type: none"> Angela Hawryluk was awarded - The ACEL WA Teacher Leader Award for Excellence. The board acknowledged the work she does for sustainability at CSHS. Kerri Drage attended award night and further noted. <ol style="list-style-type: none"> CSHS only public high school to achieve teacher leader award. That Sustainability Tab will be added to the website. Latest initiatives to use plastics to replace some wood. Plastic melting machinery had been ordered. COVID <ol style="list-style-type: none"> Department of Education has changed its COVID advise from 'mandated' to 'recommended' for staff and students to stay home until symptoms resolved. COVID leave still available for staff until end of December. Year 12 Prefects for 2023 <ol style="list-style-type: none"> The board acknowledged and welcomed the newly elected 2023 Prefects - Justifer Geordas, Samantha Lakic and Jessica Radford. Kerri Drage and Sean Somerville will do a board induction with them early 2023. 					



Carine Senior High School Board

Minutes of Meeting

Held on 9 November 2022

At Carine Senior High School – 51 Everingham Street CARINE WA 6020

	<p>6. Staffing</p> <ul style="list-style-type: none"> a) CSHS requires 17 new staff for 2023. b) 14 new staff for 2022 will also continue into 2023. c) The economic environment is providing limitations on the number of applicants.
<p>FINANCE REPORT</p>	<p>1. The condensed financial reports were tabled for noting by the Board by Tina Magatelli. The Chair requested that the following items be added to the summary report.</p> <ul style="list-style-type: none"> a) Collection Rate to date. b) Amounts assigned to Debt Collectors. c) Dates that reminders are sent to Parents. <p>The purpose of the above is to ascertain a more representative annual budget figure for fees and its correlation to the Annual Budget set by the School.</p> <p>2. The following 2023 Charges and Fees were adopted by the Board.</p> <ul style="list-style-type: none"> a) Proposed Optional Education Activities for 2023. b) Voluntary Approved requests and Optional Costs for 2023. c) Compulsory Charges for 2023 - Years 9 – 12. d) Subject Cost Increases for 2023. e) Year 7 – 12 Booklists for 2023. f) Campion was selected as most cost-effective supplier.
<p>PREFECTS' REPORT</p>	<p>Nil due to WACE exams</p>
<p>GENERAL BUSINESS</p>	<p>1. School Board Award Criteria Sean discussed rewording the criteria for the Board Award. Kerry and Sean will draft a policy or criteria for the award.</p> <p>2. World's Greatest Shave Day Sean had been approached by Brad, the local barber, asking if CSHS would be running this event again in the future. Kerri will speak to Brad now that COVID restrictions have been lifted, currently looking at dates to reintroduce this tradition.</p> <p>3. Aboriginal and Torres Island Mandatory Course Must be completed by all Board members. Kerri is point of contact, please send Certificate through to Kerri once completed.</p> <p>4. Carine Board – Connect Connect site should be available to all members. Information will be put on this site for future meetings. Kerri, Marcia and Sean have admin rights, The remaining Board Members have viewing rights.</p> <p>5. Carine Board – Compliance Registry System The Department of Education has launched the Councils and Boards (CAB) Registry System. This will track our compliance for police checks and tenure periods. Kerri provided forms to be completed this is a compulsory requirement by all Board Members. It was noted that we are currently non-compliant.</p> <p>6. Board Meetings Attendance It was noted that we only have 4 scheduled meetings a year and attendance at Board Meetings is essential. The Chair advised the CSHS Board – Terms of Reference stipulates the rules on attendance, quorums etc.</p>

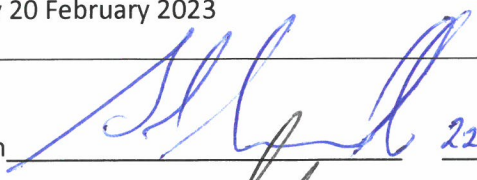
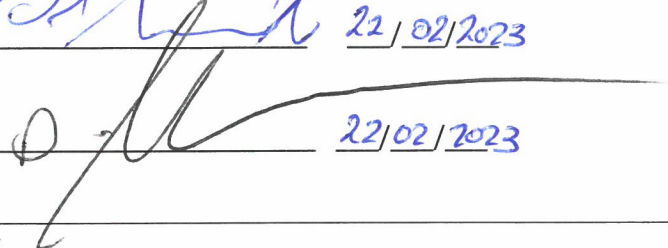


Carine Senior High School Board

Minutes of Meeting

Held on 9 November 2022

At Carine Senior High School – 51 Everingham Street CARINE WA 6020

MEETING CLOSED	Meeting closed at 9:00am
NEXT MEETING	Wednesday 20 February 2023
MINUTES SIGNED	Chairperson  22/02/2023 Principal  22/02/2023
2023 PROPOSED MEETING DATES	Wednesday 24 May Wednesday 16 August Wednesday 8 November