|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PRESENT & APOLOGIES** | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | ***STAFF (6) Inc. Principal*** |  | ***PARENT (4)*** |  | ***COMMUNITY (2)*** |  | | Damian Shuttleworth (P) | Y | Sean Somerville | Y | Heather Csar | N | | Sue Somerville | Y | Adrian Armstrong | Y |  |  | | Marcia Shaw | Y | Tim Sercombe (Chair) | Y |  |  | | Tina Magatelli | Y |  |  |  |  | | John Hackett | Y |  |  | ***STUDENT PREFECTS (2)*** |  | |  | Y |  |  | Monique Formilan | Y | |  | Y |  |  | Oliver Price | Y | |
| **MINUTES PREPARED** | Marcia Shaw |
| **QUORUM** | A quorum of members was present however an absolute quorum was not present for voting as per 10.1 of the constitution. |
| **START TIME** | 8:00am |
| **MATTERS ARISING** | **School Board Positions and Elections**   * Josh Popp introduced to Board – running the nominations/elections of Parent membership. * 11 x EOIs for parent position - 1 position available. Election will need to be held. * Profiles of nominees due back 30/8 and will be sent to all parents for voting * 6/9 – 17/9 on-line voting. * Election will occur before next meeting. * Community member – 2 x EOIs. 1 position available. Heather contemplating resigning from Board for 2022 so could require 2. 1 x EOI is a parent and the other will be a parent in 2022. * Josh to request references for Boards consideration. * Approach former student – Conrad Liveris – keen community person. |
| **PREVIOUS MINUTES** | Adopted by the board as correct and signed by the Chairperson |
| **TRACY GRIFFITHS** | **Lower School update**   * Distributed Lower School Handbook and presented additions to different courses for Board’s information. * Running Aspirant Leadership program (Level 3 teacher). * New Year 8 – 10 enrolments coming in for 2022. * No parent nights run in 2020 due to Covid. Will try to run some in 2021. * Damian thanked Tracy for the content and work involved with the electives/handbook. * Tim also acknowledged Tracy and work involved. Tim commented that the Handbook was extremely useful to parents. |
| **PRINCIPAL’S REPORT** | 1. **School Update**    1. Business plan process completed. Will be finalised by end of term and presented to the Board for endorsement at next meeting. Presented Powerpoint that was used on Staff Development Day beginning of Term to support how process was run as a whole school approach. New priorities for next 3 years presented.. 2. **Parking Update**    1. Ongoing issue. A number of resident complaints. One parent has set up a website. Bin pick up a big issue.    2. Approximately 16 residents attended last P&C meeting. Ended positively.    3. Presented Powerpoint of present and proposed parking bays.    4. Will be looking at Dept of Transport– Your Move program.    5. Meeting late August with City of Stirling to discuss issues.    6. Monique commented most students understood issues. 3. **Student numbers 2022**    1. Total students approx. 2400. Looking at 440 new Year 7s 2022.    2. 7 more Transportables will be on-site on the oval with another 7 expected in 2023 until the new build is complete Term 4 2023. 4. **Uniform**    1. Due to negative feedback re Bomber jackets have been in contact with Perm-A-Pleat regarding Rugby style jumper, waterproof jacket and jumper without collar. Hoping to be in place next winter. 5. **Prefect 2022**    1. Nomination process occurring for 2022. Presentation dinner will occur at Greenwood Tavern. |
| **FINANCE REPORT** | 1. **Comparative Budget** **Noted by the Board** 2. Collection rate 69.98% compared to 60.66% same time last year**.** No debt collection last year due to Covid but have been given the okay to use this year by the Department. 3. **Audit** – School compliance review due September for last 18 months. |
| **GOUNDS & BUILDING REPORT** | 1. **Canteen** Department have agreed to fund $80,000 for improvements – new cool room, freezer and storage. |
| **PREFECTS’ REPORT** | 1. Year 11 and 12 students a bit tired with exam looming. 2. Megalife week – a lot of student involvement. Many sustainability programs running. 3. Exams week 8 and then Term 4.   Tim thanked prefects for their contribution to the Board and wished them well for the future. |
| **GENERAL BUSINESS** | Adrian discussed his offer of assistance for improvement to IT at a previous meeting. Damian thanked him however, it is progressing well and will be discussed at next meeting. |
| **MEETING CLOSED** | Meeting closed at 9:10am |
| **NEXT MEETING** | Scheduled for 10 November 2021 at 8:00am |
| **MINUTES SIGNED** | Chairperson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_  Principal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_ |
| **2021 PROPOSED MEETING DATES** | 10 November 2021 |