|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PRESENT & APOLOGIES** | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | ***STAFF (5) Inc. Principal*** |  | ***PARENT (4)*** |  | ***COMMUNITY (2)*** |  | | Damian Shuttleworth (P) | Y | Sean Somerville | A | Heather Csar | A | | Sue Somerville | A | Adrian Armstrong | Y | Conrad Liveris | Y | | Marcia Shaw | Y | Tim Sercombe (Chair) | Y |  |  | | Phillip Borger | A | Sarah Malu | Y | ***STUDENT PREFECTS (3)*** |  | | John Hackett | Y |  |  | Indiana Hay | Y | |  |  |  |  | Sophie Shuttleworth | Y | |  |  |  |  | Tyson Wright | Y | |
| **MINUTES PREPARED** | Marcia Shaw |
| **QUORUM** | A quorum of members was present. |
| **START TIME** | 8:00am |
| **MATTERS ARISING** | **School Board Positions and Elections**   * **New Members**. Welcomed Sarah Malu as new parent member and Conrad Liveris as Community member. |
| **Kerri Drage** | Daman introduced Kerri Drage to Board Members. Kerri is the Covid liaison person. May come to meetings from time to time to report on where we are at as Covid progresses. Kerri will set up a program for next meetings to be via video conferencing. |
| **PREVIOUS MINUTES** | Adopted by the board as correct and signed by the Chairperson |
| **BOARD CHAIR** | Tim Sercombe resigned as Board Chair. Has been Chair since 2017. Damian put forward Sean Somerville as new Board Chair. Sean absent so Adrian to be interim Chair until a vote is taken when Sean returns.  Damian thanked Tim for his time on the Board and as Board Chair. |
| **PRINCIPAL’S REPORT** | 1. **Student numbers 2022**    1. 2315 at time of Census    2. Estimated 2650 students in 2024 2. **Parent/Teacher days** Currently on hold, working through options. May postpone until Term 2. Parents will still have communication with teachers through normal channels. 3. **Annual Report** Showed printed copies to members, also available on Schools online. 4. **Business Plan update** Currently working on it and will be finalised next term. 5. **School Board members** We may require an additional Board member. Will look at process again and report at next meeting. |
| **FINANCE REPORT** | 1. Finance reports will be presented at next meeting when budget figures are available. |
| **GOUNDS & BUILDING REPORT** | **Building program**  New building progressing well, should be finished end of Term 3 2023. Opening in 2024 |
| **PREFECTS’ REPORT** | 1. Good start to the year, students travelling well so far. 2. Years 12’s are learning to live with Covid 3. Masks are not fun but students getting used to them. 4. Cutting lunch times by 5 minutes seems to be working for students to get to class on time. 5. Will we have on-line learning if school is locked down? Damian replied that the school has employed a teacher for students who will be isolating. No lock-down at this stage. |
| **GENERAL BUSINESS** | The Board acknowledged Tim for the work he has done for the School Board. |
| **MEETING CLOSED** | Meeting closed at 8.48 am |
| **NEXT MEETING** | Wednesday 25 May 2022 |
| **MINUTES SIGNED** | Chairperson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_  Principal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_ |
| **2022 PROPOSED MEETING DATES** | Wednesday 17 August  Wednesday 9 November |