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| **PRESENT & APOLOGIES** | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | ***STAFF (6) Inc. Principal*** |  | ***PARENT (4)*** |  | ***COMMUNITY (2)*** |  | | Damian Shuttleworth (P) | Y | Sean Somerville | Y | Heather Csar | N | | Sue Somerville | Y | Adrian Armstrong | N | Colleen Fisher | N | | James Lorimer | Y | Tim Sercombe (Chair) | Y |  |  | | Marcia Shaw | N |  |  |  |  | | Philip Borger | Y |  |  | ***STUDENT PREFECTS (2)*** |  | | Tina Magatelli | Y |  |  | Monique Formilan | N | | John Hackett | Y |  |  | Oliver Price | N | |
| **MINUTES PREPARED** | Felicity Hampson |
| **QUORUM** | A quorum of members was present however an absolute quorum was not present for voting as per 10.1 of the constitution. |
| **START TIME** | 8:05am |
| **MATTERS ARISING** | None |
| **PREVIOUS MINUTES** | Adopted by the board as correct and signed by the Chairperson |
| **PRINCIPAL’S REPORT** | 1. 2021 Student Numbers as of the date of the meeting;  |  |  |  |  | | --- | --- | --- | --- | | Year 7 | 428 | Year 8 | 442 | | Year 9 | 433 | Year 10 | 385 | | Year 11 | 274 | Year 12 | 276 | | TOTAL | 2238 | Students TBA | 9 |  1. Student Carpark –    1. Currently 30 students drive to school;    2. Parents/Students have been informed that car bays no longer available at school. Its not the responsibility of school to provide student parking.    3. Approximately 18 complaints since announcement – all have been spoken to;    4. Resident complaints of students parking, and behaviour is to be referred to the local Ranger.    5. Its believed the issues surrounding student parking will dissipate within 12 months. 2. School Drop Off Congestion –    1. Traffic in morning and afternoon on Osmaston and Everingham has increased significantly. It’s recommended information to the year 7 and 8 parents/students to change the habit. 3. New Building    1. No significant update from PCG Meeting.    2. The cover of Tennis Courts will no longer be covered in new build due to cost increases of build. Cost estimated to be 1.5M to 2.0M. Meeting to be held with the Director of Infrastructure to procure funding.    3. Build will start in September 2021.    4. Silica Street carpark will be used for storage of materials. 4. School Board Positions and Elections    1. Alison Winter resigned from board; Damian thanked her efforts.    2. Noted that Alison Rasmussen resigned at end of last year.    3. Noted that Philip Borger and Tina Magatelli are acting in a single role on the board and can only cast a single vote.    4. John Hackett will require to be elected under the new Board Constitution.    5. Sean Somerville and Adrian Armstrong to confirm their appointment dates.    6. A register of appointment dates of board members to be prepared for the next meeting confirm tenure.    7. Circular Resolution will be sent to appoint Chair Tim Sercombe for another 1 year term.    8. Any shortfall in positions held will be determined and circulated, it is expected that Parent and Community board positions will require more numbers. |
| **FINANCE REPORT** | None  It was requested that the finance report for December 2020 be circulated to Board and subsequently the February 2021 Reports upon finalisation. |
| **GOUNDS & BUILDING REPORT** | Damian thanked Tina for the work she did over the holidays with significant work done to many areas of the school including;   1. Art rooms refurbishment. 2. Uniform shop conversion to Canteen. 3. D&T Auto Area refurbishment. 4. J1.5 new flooring/ceilings. 5. LED lighting throughout most parts of the school. 6. D Block shade sales 7. 5 new Transportable’s furnished.   Tree Branch Incident   1. End of last year Damian requested a complete review of all the grounds. 2. Contractors cleared the tree in question as safe. A second opinion from another arborist was requested – recommendation that tree be removed. 3. Department will return to remove tree. 4. Student has recovered from incident. 5. Department must give approval before any tree is removed on school grounds. |
| **PREFECTS REPORT** | None |
| **GENERAL BUSINESS** | None |
| **MEETING CLOSED** | Meeting closed at 8:50am |
| **NEXT MEETING** | Scheduled for 26th May 2021 at 8:00am |
| **MINUTES SIGNED** | Chairperson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_  Principal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_ |
| **2021 PROPOSED MEETING DATES** | 18th August 2021 @ 8:00am 10th November 2021 @ 8:00am |