

CONTACT LISTING

This list is to be used in determining the most relevant person for parents or students to contact in regards to school related matters.

Whilst many relevant contacts exist for specific matters, the Principal – Damian Shuttleworth is also available as a key contact for any matters you feel require his attention. Feedback, queries or requests of the Principal are best directed via email to: carine.shs@education.wa.edu.au

Please note: Specific class teachers are linked to your CONNECT account. Direct email with these staff is available through CONNECT.

| CONCERN | YEAR GROUP | DIRECT TO |
|---|------------|--|
| Attendance: General absences | Year 7-12 | School Attendance Officer (SMS/phone calls) |
| Attendance: VACATION absences | Year 7-12 | carine.shs@education.wa.edu.au |
| Attendance: Prolonged Medical absences/injuries | Year 7- 12 | Relevant Student Services Manager |
| Attendance Support | Year 7-12 | Relevant Student Services Manager |
| Parent query about class specific academic information | Year 7-12 | Specific class teacher |
| Parent/student concern about a staff member (teaching/conduct) | Year 7-10 | Tracy Griffiths - Associate Principal Academic Performance |
| | Year 11-12 | Sue Somerville - Associate Principal Academic Performance |
| Parent/student concern about a staff member (non-teaching) | Year 7-12 | Phillip Borger – Manager Corporate Services |
| | | Tina Magatelli - Manager Corporate Services |
| Parent/student concern about a behaviour, bullying or other non-academic support issue | Year 7-12 | Relevant Student Services Manager |
| Parent/student concern about the school's management of a behaviour, bullying or other non-academic support issue | Year 7-12 | Craig Greer - Associate Principal Student Services |
| Community concern about student behaviour | Year 7-12 | Craig Greer - Associate Principal Student Services |

CONTACT LISTING

| Head of Learning Area (HOLA): Oversees the learning area, including relevant curriculum and staff: | |
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| Mathematics | Dwayne Millen and John Hackett |
| English | Zola Watson and Betty Bryant (Acting) |
| Science | Daniel Hugo and Courtney Saffron (TIC) |
| Humanities and Social Sciences | Gail Carmody |
| Languages | Sue Khor |
| Technologies / Home Economics | Susanna Blitvich |
| Health and Physical Education | Trish Merson |
| The Arts | Ross Brennan |
| Gifted and Talented | Betty Bryant |
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| Academic Performance Manager Lower School: Parent query regarding child's overall academic performance (Yr 7-10) | Bette Parker and Raya Sara |
| Associate Principal - Academic Performance Manager Senior School: Parent query regarding child's overall academic performance (Yr 11-12) | Associate Principal - Carly Keay |
| Issues and concerns around communication, marketing | Associate Principal - James Lorimer |
| Learning Centre Manager: Parent query regarding students with special needs and learning disabilities/difficulties | Wendy Evans |
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| VET Coordinator and Workplace Learning | Fiona Walton |
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| Endorsed Program Coordinator | Carly Keay |
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| Year Coordinators: General non-academic support of students (ie attendance, wellbeing) | |
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| Year 7 | Jane Downie |
| Year 8 | Tania Batterham |
| Year 9 | Matthew Scanlon |
| Year 10 | Janelle Fimmel |
| Year 11 | Ian Colan |
| Year 12 | Toni Lane and Kelly Jansen |

In the event you are unsure of the relevant contact please ring Reception and explain your query. You will then be directed to the appropriate member of staff.

Phone: 9243 9100

Email: carine.shs@education.wa.edu.au