

CONTACT LISTING

This list is to be used in determining the most relevant person for parents or students to contact in regards to school related matters.

Whilst many relevant contacts exist for specific matters, the Principal – Damian Shuttleworth is also available as a key contact for any matters you feel require his attention. Feedback, queries or requests of the Principal are best directed via email to: carine.shs@education.wa.edu.au

Please note: Specific class teachers are linked to your CONNECT account. Direct email with these staff is available through CONNECT.

CONCERN	YEAR GROUP	DIRECT TO
Attendance: General absences	Year 7-12	School Attendance Officer (SMS/phone calls)
Attendance: VACATION absences	Year 7-12	carine.shs@education.wa.edu.au
Attendance: Prolonged Medical absences/injuries	Year 7- 12	Relevant Student Services Manager
Attendance Support	Year 7-12	Relevant Student Services Manager
Parent query about class specific academic information	Year 7-12	Specific class teacher
Parent/student concern about a staff member (teaching/conduct)	Year 7-10	Tracy Griffiths - Associate Principal Academic Performance
	Year 11-12	Sue Somerville - Associate Principal Academic Performance
Parent/student concern about a staff member (non-teaching)	Year 7-12	Phillip Borger – Manager Corporate Services
		Tina Magatelli - Manager Corporate Services
Parent/student concern about a behaviour, bullying or other non-academic support issue	Year 7-12	Relevant Student Services Manager
Parent/student concern about the school's management of a behaviour, bullying or other non-academic support issue	Year 7-12	Craig Greer - Associate Principal Student Services
Community concern about student behaviour	Year 7-12	Craig Greer - Associate Principal Student Services

Additional contacts:

ROLE	NAME

CONTACT LISTING

Head of Learning Area (HOLA): Oversees the learning area, including relevant curriculum and staff:	
Mathematics	Dwayne Millen and John Hackett
English	Wendy Cody and Zola Watson
Science	Daniel Hugo and Beata Wong
Humanities and Social Sciences	Gail Carmody
Languages	Sue Khor
Technologies	Susanna Blitvich and Linda Hillgrove
Health and Physical Education	Trish Merson
The Arts	Ross Brennan
Gifted and Talented	Betty Bryant
Academic Performance Manager Lower School: Parent query regarding child's overall academic performance (Yr 7-10)	
Associate Principal - Academic Performance Manager Senior School: Parent query regarding child's overall academic performance (Yr 11-12)	Associate Principal - Carly Keay
Issues and concerns around communication, marketing	Associate Principal - James Lorimer
Learning Centre Manager: Parent query regarding students with special needs and learning disabilities/difficulties	Wendy Evans
VET Coordinator and Workplace Learning	
Endorsed Program Coordinator	Carly Keay
Year Coordinators: General non-academic support of students (ie attendance, wellbeing)	
Year 7	Jay Morris
Year 8	Tania Batterham
Year 9	Matthew Scanlon
Year 10	Janelle Fimmel
Year 11	Ian Colan
Year 12	Toni Lane and Kelly Jansen

In the event you are unsure of the relevant contact please ring Reception and explain your query. You will then be directed to the appropriate member of staff.

Phone: 9243 9100

Email: carine.shs@education.wa.edu.au