



SCHOOL BOARD

MINUTES OF MEETING WEDNESDAY 5 SEPTEMBER 2018

PRESENT: Damian Shuttleworth, John Hackett, , Lisa Cocks, Phillip Borger, Alison Rasmussen, Lisa Cocks, Tessa Gilson, Cooper Mason, Heather Csar, Toni Lane

APOLOGIES: Alison Winter, Colleen Fisher, Tim Sercombe

MINUTE TAKER: Marcia Shaw

Meeting Began 8:00am

MINUTES OF PREVIOUS MEETING:

ACCEPTED: Alison Rasmussen

SECONDED: Lisa Cocks

BUSINESS ARISING:

1. New Business Plan now completed.
2. Reporting to Parents – 4 Parents contacted Damian with Feedback. He will contact these parents. Overall positive feedback about the new format. Damian conducted 12 Information sessions – 9 parents attended.

PRINCIPAL'S REPORT:

IPS Selection Panel:

Damian was part of the IPS Selection panel and visited Kalgoorlie last week. At present IPS schools must look at re-deployees but are not required to take them. It is likely this will change in the near future and IPS schools likely will be required to hire re-deployees as non IPS schools are. This will have a significant impact on Carine SHS.

Recruitment Process

A total of 5 full time level 3 Year Managers (position title may change) will be appointed to year 7, 8,9, 10 and one to years 11 and 12. Initially the year 11 and 12 year manager will work with our current year 10 and 11 students in 2019 and our current year 9 and 10 students in 2020. Each of the other year managers will follow the students from years 7-10 and then repeat. This will be a trial which will be reviewed on an annual basis.

Year coordinator positions for years 7 -11 will cease at the end of 2018. Aaron Jones will continue as year coordinator for year 12 in 2019.

Current year coordinators will be provided the choice of continuing with their current year groups as a support to the Year Managers. The title of this role is yet to be determined. The role will be to coordinate the reward excursions for the year group.

A person will be appointed to coordinate whole school regular events such as the Year 9 Camp and the school ball.

MESH Learning areas: Two HoLAs will be appointed to each area. Currently HoLA has .4 FTE time and TIC .2 FTE time. FTE of .6 will remain the same but each HoLA will have .3 FTE time.

Student Service Managers JDF will include doing walk throughs in classrooms. Kurt Pomeroy did this in Term 2 with the Year 8 cohort and there was significant improvement in behavior.

New Building Project

When complete Carine will have the capacity to enroll 2100 students.

Alison commented that she had spoken to a parent and their concern was that Carine does not go the same way as Churchland SHS with increased student population and that we keep the Community feel about the school. Also concern that Damian may leave if he wins "Secondary School Principal of the Year". Damian assured all that he had no intention of leaving at this stage.

FINANCE REPORT

Finances all going well.

Expenditure of Staffing funds is down 1% which equates to a surplus so far of \$150,000.

Phillip and Tina have seen some of the new WEBSis which will hopefully be rolled out in 2019.

Schools are now going onto new NAB credit card system.

Collection rate is currently 75% but envisage it will be more by the end of the year. This is \$100,000 more than collected last year. Ultimately would like over 90%. Statements still being sent out to Parents. Not doing this on QKR due to amount of work for the Accounts ladies. Toni commented that she was sure that Applecross do use QKR for this.

Action: Phillip will contact Applecross and discuss their process with them.

Accepted: Lisa Cocks

Seconded: John Hackett

GROUNDS AND BUILDINGS REPORT

- New building project on schedule.
- Lots of issues with timelines of staff vacating rooms being moved forward due to asbestos removal.
- Now looking at August 2019 for handover.
- Staff seem to be taking disruptions well.
- Year 7 and 12 have little weather coverage at present but not much can be done about it.

PREFECTS REPORT:

- Cooper raised concern over exams being moved from P Block to the Gym and the possible noise from the Canteen being disruptive. This will be monitored by on duty staff.
- Megalife was great with the colour run being a big success.
- Feedback form Year 12s was that there was no novelty event for them. It was suggested that they give feedback to the PE department.
- A bit of controversy regarding who won the arm-wrestle between Taine Boelen and Damian.
- Asked if WACE exams will be in P Block or the Gym – unsure at this stage.

GENERAL BUSINESS:

Heather thanked the Prefects for their contribution to the Board. Wished them good luck for the exams and future.

Toni stated that they had been outstanding Head Prefects and had excelled in their role.

Damian commented on how well they had performed their role.

P&C Meeting

Lisa explained that after Monday night's meeting the P&C will cease to manage the Canteen as at 14 December 2018 due to Canteen losing money and P&C expected to cover. The Canteen will now be outsourced. Information will be put into Newsletter.

Action: Lisa to discuss with Damian how to manage this.

Meeting closed 8.55am

School Board Chairperson _____ **Date** _____

Principal's signature _____ **Date** _____

Next Meeting

Wednesday 28 November