



# SCHOOL BOARD

## MINUTES OF MEETING

### WEDNESDAY 3 April 2019

**PRESENT:** Damian Shuttleworth, Tina Magatelli for Phillip Borger, Alison Rasmussen, Tim Sercombe, Heather Csar, Toni Lane, Alison Winter

**APOLOGIES:** Phillip Borger, Colleen Fisher, Eben Rasmussen, Ella Reynolds, John Hackett, Lisa Cocks

**MINUTE TAKER:** Marcia Shaw

**Meeting Began** 8:00am

**MINUTES OF PREVIOUS MEETING:**

**ACCEPTED:** Alison Rasmussen

**SECONDED:** Alison Winter

#### **BUSINESS ARISING:**

- Damian reported at the last meeting that 20 new staff had been appointed for 2019 when in fact 31 new staff have now been appointed. Student numbers at Census 1801 including International Fee-paying Students. Expecting around 2000 in 2020 due to GATE enrolments. With new build completed we will be able to accommodate approximately 2250 students.
- School Ball Photos: The school will absorb the cost for this year's Ball Photos. Considering increasing student's contribution for 2020.

#### **PRINCIPAL'S REPORT:**

- **School Review:** May 15 we will be visited by the Director and a Peer Reviewer for the School Review. ESAT (Electronic School Assessment Tool) is currently being completed by the Senior Management Team which consists of 29 members. Following the review we will receive a report stating "Effective" or "Needs Improvement". The visit will include groups of people including some Board members being interviewed.
- **Focus on Behaviour:** One of the School Priorities that has been agreed to by staff is a focus on Student Behaviour. This year Student Services has been increased with 6 Student Services Managers and 2 Associate Principals. An anonymous Survey was conducted at last week's General Staff Meeting and the results were very positive. *Damian showed the Board the results of the Survey.*
- **Parent Complaints:** There has been a significant increase of inappropriate complaints from parents. This appears to be across the board as other schools and the Department have also commented on this issue.
- **Gate 2020:** There has been enough interest to run 2 GATE classes but unlikely to get permission for this. The GATE program was going to be STEM/GATE but will continue as the normal Maths, English, Science and HASS courses. We will still be running our Extension classes. Alison Rasmussen stated that she was pleased to know that the Extension courses would still be run as students are chosen for the individual courses they may excel in and not just a top score across the board. Tracy and Betty visited Willetton SHS and Duncraig SHS who are GATE Schools. They were encouraged by Willetton's practices.
- **School Leaders Group:** Damian recently attended a meeting with the School Leaders Group. The meeting also addressed the fact that Schools, Principals and staff need to be protected from complaints.

## FINANCE REPORT

Tina presented:

### 2018 Comparative Budget:

Many D a/cs in the red indicate overspending by Departments. The Budget was done in 2017 and does not reflect student growth. This is managed throughout the year and adjustments made as necessary.

### Finance Summary Report:

This will be going into the Annual Report. This excludes Voluntary payments but includes funds for Excursion.

**Action: Tina to email to Marcia who will email it to the Board with the Minutes.**

### 2019 Comparative Budget:

Needs to be ratified by the Board.

85.08% collected in 2018.

Tim questioned the budget for HPE. Explained many activities are run through HPE and some courses are very expensive.

91% of budget goes on FTE for staff.

Budget must be spent on students for that year.

### Motion: To accept the Comparative Report for 2019

**Accepted:** Tim Sercombe

**Seconded:** Alison Rasmussen

**Voted:** Unanimous

## GROUND AND BUILDINGS REPORT

- As of next term the library will have an enclosed glass area for private study.
- Department is paying \$300,000 for new roof to M Block. Work begins Thursday and Friday 11, 12 April and during the school holidays including public holidays. Should be finished by the time we return Term 2.

### PREFECTS REPORT:

Ella and Eben away at Year 9 Camp.

Ella's report attached.

### GENERAL BUSINESS:

**Canteen:** New suppliers going well. More students and staff ordering from the canteen. Tim mentioned that Carine PS order through the Duncraig SHS Canteen. Have Carine PS been approached regarding the possibility of ordering through us? Larry (Canteen Manager) will approach Primary schools when established here.

**Education Awards:** Tina has been nominated for the Business Support Officer of the Year. Her efforts during the entire new buildings process has been extraordinary dealing with contractors and teachers to minimize disruption around the school.

**Action: Toni to email Marcia the Nomination and it will be attached to the Minutes.**

**Closure of School 11 and 12 April:** Endorsed by the School Board via phone with Damian.

**Action: Marcia to attach letter to Jim Webb and letter to parents with Minutes.**

Meeting closed 9.10am

School Board Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Principal's signature \_\_\_\_\_ Date \_\_\_\_\_

**Next Meeting**

19 June