



## STUDENT MOBILE PHONE AND ELECTRONIC DEVICE POLICY

For security, safety and/or emergency purposes some parents and guardians have supplied their child with a mobile phone. This policy details the conditions under which mobile phones and other electronic devices are permitted to be brought to school by a student.

### Policy:

1. Students are permitted to bring a mobile phone to school for safety, security or emergency purposes when in transit to or from school only. Student phone numbers must be recorded with the school.
2. **The mobile phone must be turned off 20 minutes before school commences and remain switched off until the end of the school day. A siren will sound 20 minutes** before school commences to alert students that mobile phones must be switched off.
3. All other electronic devices including, but not limited to, iPods, iPads, computers, cameras and PDAs should not be brought to school unless required by the school to be used directly for planned educational activities.
4. The school takes no responsibility for mobile phones or other electronic devices both while on school premises and during excursions.

### Conditions of use

#### Any device:

- Must not be used for taking photographs or videos.
- **Must be switched off** during class, recess and lunch breaks unless the device is being used with the direct permission of the teacher for an educational purpose.
- Must remain in the possession of the owner and not be used by other students.
- Is the responsibility of the student. The school takes no responsibility for loss, theft or damage to any device.

While at school, students are the responsibility of the school and emergency contact with parents must be made through the appropriate staff member or manager, not the student's mobile phone. Parents must communicate through the school's Reception if they need to make emergency contact with their children on 9243 9100.

#### Breaches of these conditions may result in:

- Confiscation of the device by the classroom teacher, to be returned at the end of the period or the end of the day.
- Confiscation of the device, to be collected after school from the Student Services Manager.
- Confiscation of the device, to be collected after school by a parent from the Associate Principal.
- Repeated breaches of the policy will result in a device management plan being negotiated.
- Repeated breaches of this policy will result in the Principal withdrawing permission for the student to bring a mobile phone or other devices to school.
- Students who refuse to follow a teacher's instructions are dealt with in accordance with the school's Behaviour Management Policy.
- Students may be suspended for up to 10 days for breaches of this policy and the conditions of use.

#### Note:

Parents and/or students who have not signed the User Agreement below will still be bound by the conditions outlined in this policy.



**USER AGREEMENT FOR MOBILE PHONES AND ELECTRONIC DEVICES**

**STUDENT NAME:** \_\_\_\_\_ **Student Mobile No:** \_\_\_\_\_

**PARENT NAME:** \_\_\_\_\_ **Parent Mobile:** \_\_\_\_\_

**Please tick each box to indicate you have understood the following information:**

- I confirm that this mobile is for safety, security or emergency purposes only.
- We (parent/guardian and student) agree to the conditions set down under the Conditions of Use and understand that violation of the Policy and Conditions of Use may result in a loss of privilege to carry a mobile phone at school.
- I acknowledge that the school takes no responsibility for loss, theft or damage to any device.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_