



CARINE SENIOR HIGH SCHOOL

Minutes of the Parents and Citizens Association Inc.

Meeting

On 19th March 2018

Meeting Opened – 7.05pm

Present: Cathy McLean, Aaron Osborn, Toni Lane, Lisa Cocks (President), Joanne Lauri, Dale Moore, Heather Branchi, Janine Vibert (Vice President), Joanne De Boni, Alison Rasmussen and Jodi Neindorf (Secretary)

Apologies: Jenny Blair, Damian Shuttleworth, Suzy Rea, Nathan Bridge, Louise Watson, Fedelma Evans

Minutes accepted: Janine Vibert

Seconded: Alison Rasmussen

Passed: unanimously

Business arising from previous minutes:

- Canteen Committee investigated whether Carine SHS Canteen could provide Carine PS with lunches once a week. It was decided that the canteen is not in a position to offer this at present. It may be investigated again in the future.
- Lockers Update – lockers have been ordered and a location has been decided. They are scheduled to arrive during the 2nd week of the school holidays and should be operational for the first week of term 2. The school thanked the P&C for funding and initiating the purchase of lockers for the Year 12 cohort.

Correspondence in: The invitation to the Fathering Project School Program for 4th April

Correspondence out: An invoice from the fathering Project for half the registration fee

Principals Report : Toni Lane reported on behalf of Damian.

- Fathering Project – the school strongly supports this initiative. Carine SHS has contributed half the funding needed for this event.
- A busy calendar of events coming up for the school
 - Parent teacher interviews have been scheduled and the bookings are fulling up quickly
 - Year 9 camp
 - Kings Park flower and flag laying on Anzac Day eve at Kings Park
 - Dollars for diggers day to support the purchase of flowers
 - SRC elections for Year 7s.
 - Worlds Greatest Shave raised \$7250 which is an outstanding effort. Congratulations to the students and teachers involved.
- Toni also commented on a noticeable shift in culture while on recess and lunch duty. Students are using this time to study for tests, ask teachers subject questions and generally striving for excellence.

Treasurer's Report: Nathan Bridge emailed his report

- Handover of the treasurer duties is nearly complete.
- The Canteen documents are collated for the audit.
- Details for Westpac are still outstanding and needs to be completed ASAP.

Canteen Committee Report

- Job descriptions for canteen staff have been finalised, with staff working to these descriptions.
- Next the committee and canteen staff will be working on Key Performance indicators.

Music Committee Report

- Minutes from the meeting held on the 14th March were presented.
- The Jazz band performed at the Carine Fair on Sunday 18th March. They performed very well with a lot of positive comments from the community.
- Skins and covers invoice was received for \$1579.96, to be paid from the Music fundraising account.

Motion: The P&C approve the payment of this invoice from the Music Fundraising account.

Move Motion: Janine Vibert

Seconded by Joanne De Boni

Unanimous vote – **Motion carried**

Parent Network Group

- The Fathering Project has been organised and advertised. The school strongly supports this initiative and would like to see lots of fathers and father figures attending.

General Business

- Canteen Art Prize – this has been supported for a number of years by the P&C. The total amount is \$300. \$100 each to the two students and \$100 for the framing of the artwork.

Motion: Propose the canteen art prize be renamed 'P&C Art Award' and the invoice of \$300 be paid by the P&C for 2018 and in future years the P&C Art Award is tabled at the AGM for approval each year.

Move Motion: Janine Vibert

Seconded by Lisa Cocks

Unanimous vote – **Motion carried**

- Funding Submission form – Lisa Cocks submitted a funding form to be used to formalise P&C funding proposals. The form requires approval from the Principle and the P&C has the ability to decline funding proposals as decided by the P&C.

Motion: The Funding Submission form be used as the formal process for all P&C funding proposals.

Move Motion: Lisa Cocks

Seconded by Joanne De Boni

Unanimous vote – **Motion carried**

- The P&C queried the amount of the P&C Levy that has been received so far, this year.
Action: Lisa Cocks to find out the amount the P&C has received so far, this year.
- The P&C will write a piece for the next School Newsletter, focusing on the P&C Art Prize and the support from the P&C for the lockers.
Action: Lisa Cocks to write a P&C report for the School Newsletter.
- The reports from students, parents and staff of the year 12 ball have all been very complementary. Everyone had a great time with lots of dancing.

Meeting closed – 7.40pm.

Next meeting: Monday 21st May 2018, 7pm in the CSHS Boardroom.