



CARINE SENIOR HIGH SCHOOL

Minutes of the Parents and Citizens Association Inc

Annual General Meeting

On Monday 19th February 2018

Meeting Opened – 7.00pm

Present - Lisa Cocks, Sandra Sepulveda, Alison Rasmussen, Damian Shuttleworth, Toni Lane, Jenny Blair, Fidelma Evans, Philippa Smith, Janine Vibert, Jeannie O'Sullivan, Suzy Rea, Tracy Forminlan, Joanne De Boni, Jodi Neindorf, Nathan Bridge, Mike Meaney, Dale Moore, Nuria Smith, Joanne Lauri, Jeannie O'Sullivan, Heather Branchi, Aaron Osborn, Karen Palladino, Cathy McLean, Dale Moore, Jenny de Bruyn and Louise Watson.

Apologies: none

Minutes accepted: Janine Vibert

Seconded: Fidelma Evans

Passed: unanimously

Business arising from previous minutes: none

Correspondence: nil

Principals Report:

- ∞ Damian Shuttleworth introduced the new Carine Senior High School (CSHS) Corporate Services manager-Phillip Borger to the Committee.
- ∞ Damian showed footage of the first assembly for 2018 and thanked Toni Lane for her work in coordinating the assembly.
- ∞ Sharyn O'Neill's (Director General-WA Dept of Education) speech was also featured where she congratulated the school achievements including winning Secondary School of the Year 2017.
- ∞ Some outstanding results included: 98 % of Year 12 students receiving a WACE certificate, 100% VET attainment, median ATAR of 83 % and ranked 12th of WA Public Schools.

Treasurer's Report

- ∞ Sandra Sepulveda presented the report for Jan 2018 and explained the accounts for newcomers to the P&C. She also tabled a yearly overview of 2017 detailing incoming and outgoing expenditure. Sandra explained that she would not be nominating for the Treasurer's position again and the Committee thanked her for her hard work in 2017.

Accepted: Janine Vibert

Seconded: Alison Rasmussen

Passed: unanimously

Marketing & Communication Report

- ∞ Toni Lane explained that CSHS profile is continually growing as evidenced by TAFE International WA promoting our school on their website.
- ∞ In addition, a PEARD real estate worker commented that housing prices are increasing in the area due to the growing recognition that CSHS is a school of excellence.
- ∞ Toni also commented on the signage at the front of the school detailing the CSHS won the Secondary School of the Year award in 2017.

Canteen Committee Report

- ∞ Joanne (Jo) De Boni noted that the Canteen procedures and policies are very close to being in place. This includes performance management plans and KPI's being completed by the end of Term 1.
- ∞ Jo welcomed input from anyone who had experience in selling or ideas about how to increase sales in the Canteen which is not currently profitable.
- ∞ She detailed that another school had found sales increased when paypass was introduced as an option for payment.
- ∞ Mike Meaney suggested that CSHS canteen look into providing lunches for CPS (Carine Primary School) which is currently undertaken by Duncraig Senior High School.

ACTION: *Jo De Boni, Janine Vibert and Mike Meaney to investigate whether CSHS Canteen could provide CPS with lunches one a week.*

Parent Network Group

- ∞ Lisa Cocks reported that the Orientation Day morning tea for incoming Year 7 students on 28th Nov 2017 was very successful with about 70 parents/guardians participating. Great interest was shown by Carine dad's in the Fathering Project's Champion Dad's.
- ∞ As the last remaining member of the Parent Network Group, Lisa did not have time to organise an afternoon tea for the parents attending the Year 7 swimming pool party 19th February 2018. However, with more parents joining the Parent Network Group she hopes to provide this service again in 2019.

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Music Committee Report

- ∞ Janine Vibert reported that Carols by Candlelight was very successful even if the weather was not cooperating!
- ∞ The fund raising activity during the summer school holidays where students bagged groceries at Carine IGA for donations raised a lot of money due to the great reputation CSHS students have in the community.

Election of Office Bearers

- ∞ **President:**
Nominate for P&C President – Lisa Cocks **ELECTED**

- ∞ **Vice-President:**
Nominate for Vice-President – Janine Vibert **ELECTED**

- ∞ **Treasurer:**
Nominate for Treasurer – Nathan Bridge **ELECTED**

- ∞ **Secretary:**
Nominate for Secretary – Jodi Neindorf **ELECTED**

- ∞ **Executive Members:**
Jenny Blair **ELECTED**
Alison Rasmussen **ELECTED**
Mike Meaney **ELECTED**
Fidelma Evans **ELECTED**
Joanne De Boni **ELECTED**

- ∞ **Canteen Committee Members:**
Jo De Boni, Janine Vibert, Nathan Bridge and Tracey Forminian **ELECTED**

- ∞ **Parent Network Committee:**
Lisa Cocks, Dale Moore, Joanne Lauri **ELECTED**

- ∞ **Music Fundraising Committee (P&C reps):**
Janine Vibert, Tracey Formanlin, Sandra Sepulveda **ELECTED**

- ∞ **WACCSO Representative for the P&C:**
Jenny Blair **ELECTED**

General Business

Lockers

- ∞ Lisa tabled a report outlining the number of students in each Year level at CSHS and the costs to purchase lockers for each year group.
- ∞ There are funds available to purchase the lockers for one year group while ensuring there will be sufficient funds remaining to cover all other expenses (including Canteen related expenses) for another six months.
- ∞ The P&C decided to use the funds to purchase lockers for the Year 12 cohort for 2018

MOTION: That the CSHS P&C Committee donate up to \$43,958.00 to CSHS to purchase lockers for the Year 12 cohort of 2018.

Moved: Fidelma Evans **Seconded:** Lisa Cocks **Passed:** unanimously

- ∞ Damian reported that CSHS will match the contributions of the CSHS P&C Committee and will purchase lockers for the Year 11 cohort of 2018 using CSHS funds.
- ∞ The purchase and installation will be managed by CSHS.
- ∞ The administration and management of the lockers will be determined by CSHS.
- ∞ The CSHS P&C Committee discussed funding lockers for the Year 10 cohort in 2019.
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Meeting closed: 8:30 pm

Next meeting: Monday 19th March 2017 @7pm