Opened – 19:05

Present - Heather Csar, Damian Shuttleworth, Alison Rasmussen, Rob Stirling, Harry F, Jenny Blair, Jeannie O’Sullivan, Ron Blaber, Ken Fisher, Lesley Bird, Janine Vibert, Kay Fraser, Valentina Alexandrom-Stapleton, Lisa Cocks, Ingrid Sieter

Apologies – Alison Winter, Mark Csar, Andrew F, Donna F,

Minutes accepted – Janine Vibert
Seconded – Ron Blaber

Correspondence in – WACCSO
Correspondence out – Nil

Welcome to everyone – Heather Csar

Principals Report - Damian Shuttleworth

- Science classrooms have been upgraded at the Department’s cost of about $60 000
- New fence has begun to be installed and should be complete within 2 weeks
- Seven new demountable classrooms to replace the 6 old ones
- Power problem has been solved - $180 000 has been provided to replace the under capacity transformer
- Projected numbers show an increase of up to 1800 students in the next few years
- Damian to investigate the school becoming a GATE school
- Feedback from the production, ‘Man of Steel’, has been extremely positive
- Letter from Sharon O’Neill has been received to congratulate the school on their outstanding 2015 Year 12 results
Finance Report – Rob Stirling

- Copies of Audited Finances distributed
- MOTION moved to accept financial report: Jenny Blair
  - Seconded: Lisa Cocks  CARRIED
- Accrues are now up to date
- Canteen takings need to improve
- Ideas to increase takings:
  - Open more windows to serve more students – from 4 windows to 6
  - Advertise for more volunteers, requesting grandparents too
  - Become more efficient with online and electronic ordering
  - Website to display weekly hot specials
- Form a Canteen Committee
  - Heather Csar, Rob Stirling
  - Exec Members: Ron Blaber, Janine Vibert, Lesley Bird, Jenny Blair, Ken Fisher
- P&C to donate funds to the school
  - Damian to come back with ideas of where the funds are to be spent

Marketing & Communication Report - Toni Lane
- (report tabled and a copy is attached)

General Business

- MOTION moved for the EXECUTIVE committee to look into EMPLOYSURE
  - Moved: Lesley Bird
  - Seconded: Jenny Blair  CARRIED
- Parenting Networking Committee to be formed, headed up by Jenny Blair and assisted by Lisa Cocks, Lesley Bird and Toni Lane
- WACSSO: Jenny Blair to take an application request to the WACSSO Annual Conference in August. The request is for schools like ours, of similar age and size, to be given money for a canteen upgrade
- Damian Shuttleworth to follow up on concerns that the CSHS Cross Country Race was held on the morning of the first two Year 7 and Year 9 NAPLAN TESTS

Next meeting: Monday 13th June 2016, 7pm

Meeting closed: 20:40
P&C Meeting, 16 May 2016

Marketing and Communication Manager’s Report

1. More Parent training for Connect

Training sessions were offered during last term’s Parent-Teacher Interviews and a small number of parents took up the opportunity. A very small number of parents (less than 5) have indicated they would like another training session offered.

2. Man of Steel

Congratulations to all the staff and students involved on stage and behind the scenes. A top-class production!

3. Photography promotional shoot

This Thursday morning Fotoworks will be visiting the school for a three-hour photography shoot of school community for promotional material. Is anybody free and willing to be a parent representative for some photos? Only need 15 minutes of your time from 10am to 10.15am.

4. Open Day is Wednesday 25 May

The event runs from 9.00am to 11.30am with similar format to previous years. Please share details with members in your primary school community.

5. Excursion Process and introduction of Qkr app

School wants to streamline excursion process. Qkr is an easy to use phone app that allows parents to make school payments online using credit card. App is already being used by a number of senior high schools.

Benefits for parents

- Very easy to use. Select and click format.
- Remove parent requirement to complete separate medical permission form for every excursion.
- Parents can pay online at any time of day including holiday periods and weekends.
- Parents do not have to find correct amount of cash for payment or rely on student to remember to pay at accounts office.